

Location: Montgomery County Public Libraries

Job Title: Senior Librarian

Vacancy Number: IRC55207

Responsibilities: In this role you will:

- Ensure delivery of excellent customer service by guiding staff and implementing policies and solving problems.
- Serve as a member of a branch management team, participating in planning and organizing the work of the branch.
- Lead or assist in leading the day-to-day operations of a library branch.
- Serve as an on-site manager or assistant manager, supervising, training, evaluating as well as coaching and mentoring staff.
- Develop, provide, and evaluate training to a diverse staff, throughout the Department.
- Respond directly to customer concerns, suggestions, and complaints.
- Serve on workgroups and committees designed to encourage communication and problem solving across all levels of the organization.

Requirements: You are:

- Flexible, adaptable, and eager to implement change to better serve our communities.
- Able to communicate effectively with diverse audiences through a variety of platforms.
- Ready to grasp new technologies and train staff to use these technologies.
- Comfortable developing, presenting, and evaluating training, virtually and in person.
- An empathetic listener who enjoys understanding and responding to the needs of customers and staff.
- Ready to understand the part your branch plays in the Department and the role the Department plays in County government.

You will need to have:

- An MLS, MLIS or similar American Library Association accredited degree.
- 4 years of professional library experience.

Salary Range: Minimum Salary: \$68,840.; Maximum Salary: \$113,091.

Application Process: Please use this link to Montgomery County's Recruitment Page - <https://mcpl.link/IRC55207>

Special Requests:

Closing Date: August 17, 2022