

**Location:** Enoch Pratt Free Library

**Job Title:** Librarian II, Children's Services

**Vacancy Number:** 2021-00610

**Responsibilities:** The Pratt Library is looking for an energetic and creative Librarian II, Children's Services, for the Neighborhood Library Services Division. Under the direction of the Branch Manager and in consultation with the Coordinator of Children's Services, the Librarian II will administer services to children and young adults. The summary of duties listed below is not exhaustive. Additional duties are dependent upon the needs of the hiring department/division. Plans, organizes, and directs the work of the children's department, interprets policy relative to the provision of library service to children. Trains, develops, supervises, and evaluates children's librarians assigned to the location. Assist with the training of new children's services staff for the library. Oversees programs for children in providing system-wide children's programs. Promotes library services to area schools, organizations, and community groups. Advises and aids customers in the selection and use of children's books, children's materials and databases at the branch location. In consultation with Collection Management, monitors and maintains the materials collection for children. Keeps abreast of current development in children's services as well as public demands and interests. Attends professional and general meetings; serves on staff and professional committees; chairs committees of professional librarians in support of children's programs; assists the Branch Manager in the management of financial and programming support from donors.

**Requirements:** MINIMUM QUALIFICATIONS-A Master's Degree in Library Science from a college or university accredited by the American Library Association (ALA). Maryland Certification in Library Science. Minimum of three years of successful library experience, including experience in children's services as well as some supervisory experience. Knowledge of children's literature, an awareness of child development and related "best practices" in the provision of library services to children. Ability to provide effective leadership and supervision for staff; skill in human services; ability to make long-range plans; understanding of library/community relationships; and an ability to interpret and promote them to organized and informal groups. Must possess excellent written and verbal communication skills.

**Salary Range:** \$50,013 - \$60,785

**Application Process:** [Careers at the Pratt](#)

**Special Requests:**

Closing Date: Open until filled