

Location: Enoch Pratt Free Library

Job Title: Librarian Supervisor II, Children's

Vacancy Number: 2015-00217

Responsibilities: The Pratt Library is in search of an energetic, creative and passionate leader to serve as the department manager for the Children's Department. This is a management position under the direction of the Chief of the State Library Resource Center (SLRC) in programmatic collaboration with the Library's Children's Services Coordinator. This position serves a local and statewide customer base.

Management Responsibilities: Assuring excellent customer service with adherence to the Library's mission; Ability to design and implement relevant children's programming and outreach to a broad, diverse statewide customer base; Develop relevant training for local and statewide public library staffs; Function effectively and collaboratively as a member of the SLRC management team; Planning and project management related to the Library's and the State Library Resource Center's Strategic Plan; Supervision and evaluation of Children's Department staff and programs.

Core Skills: Application of existing and emerging technologies and their role in children's services; Awareness of trends in children's service and 21st century learning skills; Confident presentation skills on all age levels with the emphasis for children; Flexibility and collaboration looking beyond tradition; Knowledge of trends and criteria of children's materials in all formats; Understanding the role of information literacy encompassing all related areas; Writing for the web.

Requirements: Master's Degree in Library Science from an ALA accredited college or university and experience in developing programs for children. This position also requires two (2) years of demonstrated, successful, and increasingly responsible planning, programming, and supervisory experience in a public library setting.

Required Knowledge, Skills and Abilities: The successful candidate must possess excellent written and verbal communication skills and the proven ability to manage multiple priorities in a fast paced environment. The successful candidate must have the ability to travel in Maryland with personal transportation. The Librarian Supervisor II must have the ability work in concert with Library administrative staff, the Chief of SLRC and other Maryland State public libraries. The Manager will be expected to maintain an atmosphere of confidentiality as required. Demonstrated knowledge and experience with automated systems and the Microsoft software suite is required.

Salary Range: \$74,943

Application Process: <https://tinyurl.com/LSII-Childrens>

Special Requests:

Closing Date: Open until filled