

Location: Enoch Pratt Free Library

Job Title: Grants & Philanthropic Resources Librarian

Vacancy Number: 2023-07

Responsibilities: The Pratt Library is accepting applications for a Grants and Philanthropic Resources Librarian for the Business Science and Technology (BST) Department of Enoch Pratt Free Library which also serves as the State Library Resource Center (SLRC). Under the direction of the managing supervisor of the Business Science and Technology Department and in coordination with the Deputy Chief of the State Library Resource Center, the Grants and Philanthropic Resources Librarian works with the Library Grants Collection (print & digital) developing outreach, training, programming, and networking statewide. The successful candidate will have experience in developing outreach services to the library community, an understanding of the basic needs of customers seeking grants related reference assistance, and comfort in developing and presenting training programs for the public and library staff statewide.

Requirements: MLS or MLIS degree from an ALA accredited college or university. Two years of increasingly responsible planning, programming, public speaking, and networking experience in a public library setting.

Required Knowledge, Skills and Abilities-Excellent written and verbal communication skills. Ability to manage multiple priorities in a fast paced environment. Ability to work in concert with management and administrative colleagues. Ability to maintain an atmosphere of confidentiality as required. Knowledge and experience with automated systems and the Microsoft software suite and emerging technologies.
Certification-Current or eligibility for MD Librarian Certification within 90 days of hire.

Salary Range: \$53,065

Application Process: <https://tinyurl.com/Grants-Philanthropic-R>

Special Requests:

Closing Date: Open until filled