

**Location:** MD General Assembly, Department of Legislative Services, Library and Information Services  
Office of Policy Analysis (OPA)

**Job Title:** Catalog/Index Librarian (Legislative Librarian I)

**Vacancy Number:** 04-23

**Responsibilities:**

- original cataloging of state government documents in digital and print formats
- copy cataloging using OCLC
- indexing proposed legislation and print publications
- maintaining the catalog
- collaborating with library staff on identification and intake of agency reports

**Requirements:**

- Master's degree in Library/Information Science (applicants with degree by June 2023 will be considered)
- experience using AACR2 and RDA standards, LCSH, and MARC format
- experience with integrated library systems; Sirsi preferred
- strong communication and interpersonal skills
- experience in government documents, public policy, and legislative issues preferred

**Salary Range:** \$60,000 - \$80,000 based on experience and qualifications. For information about benefits, [click here](#).

**Application Process:** Email Resume to [jobs@mlis.state.md.us](mailto:jobs@mlis.state.md.us) and include code 04-23.

The Department of Legislative Services is an equal employment opportunity employer and will not discriminate against any employee or applicant for employment in a manner that violates law, regulation, or legislative policy.

**Application Deadline:** Open Until Filled