Location: Chapel Hill Public Library
Job Title: Library Assistant Director

Responsibilities: The Town of Chapel Hill is seeking a high-functioning, strategic collaborator to serve as its Library Assistant Director for the Chapel Hill Public Library, which includes the Town's division of Community Arts & Culture.

Requirements: The Director of Library and Arts & Culture trusts the Library Assistant Director to effectively manage the Department operations and have a keen awareness of when and how to communicate essential information to the Director. The ideal Library Assistant Director is a seasoned leader, known for their transparent communication, active listening skills, effective staff accountability practices, and for valuing the worth and dignity of all. Reporting to the Director of the Library and Arts & Culture, the Library Assistant Director will have budget acumen to develop and effectively manage the department's budget of over $4.6 million. The Library Assistant Director will oversee the department’s team of 55 staff members (33.5 FTEs plus part-time, seasonal support staff), and supervise 5-7 direct reports. They will model lifelong learning by keeping abreast of trends including creative ways to use space and resources and maximizing public access and engagement.

Qualifications:
- A Master of Library Science (from an American Library Association accredited institution), Information Science, or a related field.
- Public Library certification (or ability to secure N.C. Public Librarian Certification within 18 months).
- Significant experience in a library serving populations of 60,000 or more, with an organizational focus on diverse public and cultural programs.
- Work history across library service divisions with five (5) or more years of successful and progressive levels of supervisory experience in a public library.
- Work history demonstrating ability to advance a more vibrant and inclusive community through arts and events.
- An equivalent combination of education and experience that provides the required knowledge, skills, and abilities to perform the duties of the job.

Salary Range: $89,735 to $116,786 Compensation is negotiable based on experience and qualifications. View the Town's excellent benefits package here.

Application Process: To apply, please visit https://www.governmentjobs.com/careers/developmentalassociates and click on the Library Assistant Director - Town of Chapel Hill, NC title.

Closing Date: 02/19/2024