**Location:** Baltimore County Public Library

**Job Title:** Librarian III

**Vacancy Number:** 2020-284

**Responsibilities:** Assists customers in finding answers to a broad range of questions through use of print and on-line resources
- Guides customers in selecting appropriate materials for reading/viewing/listening either for personal pleasure or professional development
- Assists customers with technology related requests for service including e-reader devices
- Develops and maintains a portion of the Library's collection
- Plans and presents library-related programs and outreach services
- Serves on teams and committees within the branch and system-wide
- As needed, serves as Librarian in Charge by handling customer complaints and resolving facilities issues
- Supports innovation by embracing change, being flexible and anticipating customers' needs
- Demonstrates initiative by being a self-starter, rethinking processes, and effectively solving problems
- Demonstrates a commitment to teamwork by being an effective communicator and engaging in respectful and productive work relationships
- Actively pursues continuous learning by participating in training opportunities and sharing knowledge in the workplace

**Requirements:** Bachelor's degree from an accredited college.
- Successful completion of the Library Associates Training Institute (LATI) or an MLS from an ALA accredited school within two years of date of hire
- Knowledge of public library services and operations gained through one year of service as a Librarian
- Knowledge of print, electronic and online information resources
- Ability to establish and maintain relationships with customers, community groups and co-workers of diverse backgrounds
- Ability to plan, organize and present a variety of activities and presentations
- Demonstrate effective written and verbal communication skills
- Ability to stand at a public service desk for lengthy periods of time and move throughout the branch, the ability to bend, lift up to 50 pounds and push or pull a wheeled cart weighing up to 100 pounds and the ability to bend, kneel, crouch and stretch for extended periods of time
- A commitment to customer service and the ability to work with people of diverse backgrounds
- Willingness and ability to travel throughout the system, work a variety of schedules that include evenings and weekends and accept system-wide transfers
- Must pass post-offer background screening

**Salary Range:** $39,190-$60,736

**Application Process:** Please apply online at [www.bcpl.jobs](http://www.bcpl.jobs)

**Special Requests:**
Closing Date: 03/12/2020