**Location:** Anne Arundel County Public Library  
**Job Title:** PTH Information

**Responsibilities:** Work involves responding to a wide variety of customer interests in library services and satisfying requests for technology assistance, materials in print and electronic formats, employment related navigations, information access and library instruction. Work encompasses promoting programs, events, and exclusive database services; supporting partnerships related to public health initiatives, AACPL Foundation campaigns, community services, and all literacy related goals.

**Requirements:** Graduation from an accredited four-year college or university with bachelor’s degree awarded. Experience in customer service, using computer and MS WINDOWS; knowledge and experience using the Internet as a research tool, and the capacity to engage in the ongoing learning of database and web-based search products while seeking authoritative, practical answers to meet customer needs.

**Salary Range:** $19.80 - $24.90 per hour

**Application Process:** TO APPLY: Complete AACPL Employment Application Form (Refer to attachment in this announcement). Upload cover letter, resume and completed application on AACPL's Recruitment Page (https://www.aacpl.net/about/jobs). Questions may be directed to humanresources@aacpl.net. All required application materials must be received no later than 4:00 p.m., August 2, 2024.

**TIMETABLE:** Candidates selected for an interview will be contacted no later than, August 12, 2024. Interviews will be tentatively scheduled for the week of August 19th.

**Closing Date:** 8/2/2024