**Location:** Anne Arundel County Public Library

**Job Title:** Library Associate

**Vacancy Number:** 1090

**Responsibilities:** Overall Position Purpose: Providing library services, including reference, readers' advisory, programming and outreach, and library instruction to the public of all ages. Work requires maintaining considerable expertise in the use of information technology, including, but not limited to databases, email, downloadable e-books, e-audio and the internet. May assume responsibility for branch operations as designated person in charge in absence of management.

**Requirements:** Minimum Qualifications: Graduation from an accredited four-year college or university with Bachelor's degree awarded. One-year experience in the one of the following areas: library service, teaching, social service work, childcare, or a related setting preferred. Preferred Requirement: Spanish language skills. Necessary Special Requirement: Attainment of eligibility under Bylaw 1305.04.03 of the Maryland State Board of Education as a Library Associate and complete Library Associate Training Institute within two years following appointment; and ability to maintain eligibility by completing 90 hours of training every 5 years.

**Salary Range:** $41,582 - $71,747

**Application Process:** TO APPLY: Upload cover letter, resume and completed AACPL Employment Application Form on AACPL's Recruitment Page Recruitment (adp.com). Questions may be directed to humanresources@aacpl.net. All required application materials must be received no later than 4:00 p.m., December 28, 2022.

**Special Requests:**
Closing Date: 12/28/2022