Technical Services Division Steering Committee Meeting Minutes: November 6th, 2013

Goals of Meeting:
Discussion of upcoming programs
Planning future programs and discussions

Programs:

TSD Program Basic Book Repair: November 13th

27 people signed up, an estimated 500.00 profit. Program revenues require $1,000.00 dollars profit over the course of the year. TSD is currently short by $500.00 - $600.00.

Jessica suggested working with a consulting company that conducts private, live webinars. The cost of the webinar is $500.00. The steering committee agreed that this might be too expensive for an online meeting.

Martha Zimmerman suggested contacting Joyce Tenny to host a discussion panel discussion on licensing for E-resources and/or E-resources management.

Lynette agreed to contact Vicky Sipe to present a possible program on marcos and text strings.

Programs created by divisions represent 25% of the MLA budget.

Martha Zimmerman: Conference Committee Report

TSD is sponsoring 3 programs and Co-sponsoring 1 program with DLA. An all-day Preconference, “Central Policies and Procedures” will be held on Wednesday Hosted by Laura Stampion, the cost will be 100.00 per participant. The Technical Services Division Meet will be held on Thursday from 1:45-2:45 in one of the hotel suites. Also on Thursday; “RDA Basics” will be presented by Beth Guay and Vicky Sipe from 3:30 – 5:45. TSD’s co sponsored program “Lean and Green: Value Stream Mapping Processes” will also be held on Thursday. On Friday, Dean Harvey will present “Archives and Literacies” from 9:30 – 10:30. Martha is still awaiting final forms from Beth Guay and Vicky Sipe.

Round Table Discussion Ideas:

Wimba online discussion was not successful last year. The question was posed if TSD should attempt another online round table. The response from the committee was mixed.
Places for in-person round table discussions were also offered by Lynette (Frederick) Martha (SU) and Jessica (Denton, MD). A suggestion of spreading out round table discussions between Frederick, Goucher, Salisbury, and Annapolis was also discussed. A previous survey sent out regarding preference for online meetings over in-person meeting was divided.

Maggie was asked to about hosting a round table discussion on inventorying at the library. She is also using this topic for a MLA program. It was proposed that this discussion be held in Salisbury, but travel details would need to be worked out.
Martha suggested the topic of social media in libraries and discussion on how each library is using social media and how Technical Services can make use of social media. In addition to this topic, Maggie suggested a conversation on discovery systems, though this has already been spoken about by TSD in April.

Mary Elizabeth offered that UB Law is participating in an EBL Consortia Ebook pilot program that USMAI is participating in. She suggested holding a discussion on different models of patron-driven acquisitions and the results they have received. She offered to look further into this subject as a discussion topic.

Martha suggested discussing database clean up as they are migrating to a new system.

Jessica asked if TSD should use the blackboard platform again. The committee consensus was yes.

**Action Items:**

- Martha looking into a possible Ebook program/panel discussion
- Lynette looking into a possible Text String program
- Maggie and Martha looking into a possible discussion on Collection Management/Weeding
- Lynette and Jessica looking into a possible discussion on Social Media
- Mary Elizabeth looking into a possible discussion on Demand Driven Acquisitions
- Possible locations are Frederick County or Salisbury University
- There will be a Division meeting on Thursday at the Conference
- The next online meeting will be in January and open to the rest of the division

Jessica suggested we open up future steering meetings to all of TSD. The committee agreed.

The next discussion is planned for January of 2014 with subsequent meetings either every month or every quarter.