MLA TSD virtual meeting
May 30, 2018
9:30 a.m. – 10:15 a.m.
Presenter: Sharon Reidt
Attendance: David Brennan, Jennifer Martin, Joe Thompson (MLA President Elect), Loretta Staal, Robert Krzanowski, Cori D, Andrea Craley
Meeting recorded and available at: https://sas.elluminate.com/mr.jnlp?suid=M.3E151848D9F8FF2DA6932CEF3E69AA&sid=2012176

1. Welcome and Introductions.

2. Leadership Day, June 14 at East Columbia Branch Library in Howard County.
   a. Sharon, David and Loretta are planning to attend the training from 9:30 to 4.

3. Program Planning Day 2018. Exact date to be determined.
   David and Sharon will attend.

   Sharon and David will oversee conference planning.

   David will oversee TSD conference planning.

6. Next steering committee meeting – late July/early August?
   a. FY2019 program and event ideas. TSD leadership welcomes ideas for programs.
      Joe mentioned the upcoming changes to proposing programs. More information to follow.
   b. Use of Dropbox: a potential for communication among membership.
   c. FY2020 officers: It is not too early to begin recruiting for new leadership.
   d. Survey to non-members, both professional and non-degreed Technical Services staff.
   e. Shadowing: a list of ideas, best practices is needed for library students who desire to intern or shadow in Technical Services departments.

7. FAQs for incoming officers. Robert will devise a document of information and links to provide a concise overview of Technical Services Division and the roles of each leader. It was mentioned that MLA recently purchased new equipment that will make online meetings much more user friendly.

8. By-laws – revise in FY19? TSD Leadership agreed that it is time to revisit the by-laws to make sure they address all the needs of the Division.
9. Email template for new members. With the help of Support Staff Division members, an email template will be created to reach out to new MLA membership that has also joined TSD.

10. Questions?
    An update on a possible MarcEdit workshop with dates to be determined was discussed. A question about the status of TSD as a division or an interest group was asked and we will continue as a division for now. TSD leadership will monitor and continue the conversation as needed.

10:15 am: Meeting adjourned