TSD Virtual Business Meeting  
February 4, 2015  
10:00 a.m.

Attending: Martha Zimmerman, Maggie Dull, Kristie Thomas, Lynette Parish, Mary Elizabeth Murtha, Elizabeth Mason

Meeting began at 10:08 am in the Blackwell Library Adobe Connect Classroom

Upcoming Program:

Lynette: The program is approved. David Dahl mentioned that people did recognize this program from the MLA conference last year. It will be held at the Odenton Branch of the Anne Arundel County Public Library on Friday, March 20th with a registration deadline of March 18th. Lynette will send the details to Maggie for posting on the website and to Marylib. Lynette will get it on the MLA Twitter and in Happenings. Martha can send it to the USMAI listserv, too. Lynette will confirm the registration set up is in place at MLA before we advertise.

Martha, in response to Elizabeth’s question regarding the program – the program is helping us retool the image/scope of TSD to be a bit wider, thinking of us as collection managers, not just catalogers etc. Essentially we’re trying to present programs that will attract a wider audience.

Conference update:
Lynette: Conference committee is in the final stretch.
TSD will be offering 3 programs:

• an all-day basic repair pre-conference on Wednesday tiled “Basic Repairs for the Circulating Collection” presented by Cat Tail Run.
• “Documenting the Lives of Maryland’s Veterans: How to Provide Access”, presented by Mary Mannix, Melissa VanShaick, Kathryn Ryberg and Jill Craig.
• “Bring Out Your Dead: Accessing Genealogical Materials That Are Afar”, presented by Mary Mannix and Dennis Meldrum. Dennis is generously only asking for the cost of transportation to present for us.
• The TSD Meeting will be held Thursday at 1:45-2:45 pm in Clarion 317.
• All the details are in the conference brochure, which will be online only this year and is online now [http://www.mdlib.org/files/docs/conference/MLAProgram.pdf].

The next Conference Committee meeting is on February 11th. Julie is still looking for people to manage Registration, so let Lynette know if you’d like to volunteer.

We’ve always done a basket for the Conference’s silent auction. Does anyone have an idea for themes, etc? Last year we did gift cards. There was a discussion of a potential theme: Movies? Space? Space movies? This could include items like popcorn, theater gift cards. Martha will
contact the rest of the steering committee, but this is a great place to start. Martha will also coordinate the donations (checks so she can purchase the items) and will put out a call to the Division for donations as well.

Martha proposed taking up again the idea of doing an informal social gathering at conference. Conference usually tries to organize something social on Wednesday evening and we were unable to pull something together last year. Either drinks at the bar in the Clarion or a local restaurant like Liquid Assets? There’s usually a reception after the opening meeting with a goodly amount of nibbles, so a full blown dinner might be a bit much. After conversation, we decided on Blue Fish, a restaurant which is approximately .3 miles from the hotel. We can put out a call/try to organize in advance. Lynette volunteered to drive anyone who would like, too.

**Summer Cataloging Program:**
Lynette: Planning a panel discussion on archives with Mary Mannix and two other speakers to be held on either Friday August 14th or Friday August 21st. It is at yet untitled. Lynette would like to have four members on the panel and asked for suggestions. Suggested panel members include Dan Halon from APA, Heidi Herr from JHU, or Vincent Novara from UMD. Martha and Lynette will work together on the program forms. Possible places for this would be Frederick or Baltimore. Lynette will reach out to Pratt. Maggie will investigate the possibility of Goucher, since it’s central and Pratt is currently undergoing renovations.

**Article review:**
Martha: Back in November we talked about doing an article discussion much like ACRL-MD does. Martha had sent on two possible articles before the meeting. Are we still interested? Does anyone want to take charge? This could possibly fill a gap in programming in April or June. The original idea was that we could provide articles that were different in topic than the mostly instructional minded selections that come out of the ACRL-MD group. Martha will contact the Steering Committee to see if we’re still interested and if anyone wants to take that on. Elizabeth, Mary Elizabeth, and Kristie expressed interest in helping.

**CRAB Article:**
Missy said she would last time. Martha will follow up.

Martha thanked the attendees for their participation and all that they do for TSD.

Meeting adjourned at 10:43 am.

**Action items**
1. March 20th program: Lynette will confirm that registration is open at MLA office & will send info. to Maggie and Martha to advertise. Lynette will handle social media advertising
2. Conference: Martha will handle Silent Auction basket; will craft message to send to TSD; theme=space movies; Blast Off to the Movies or maybe Have a Blast at the Movies
Informal Social Event: this will be dinner at the Blue Fish (Japanese cuisine) on Wednesday evening

To Decide ASAP: Do we want to go after the keynote speaker at 6:00 p.m. or after the All Conference Reception at 7:00 p.m? Where will we gather? We will get there by walking and car-pooling.
Once we figure this out, Martha will craft publicity message

3. Summer cataloging program, possibly at Goucher. Maggie will check availability for Aug. 14 or 21; Lynette will make sure speakers are O.K. with location

4. Article review: Mary Elizabeth, Kristie, and Liz will take this on. Gergana Kostova (ACRL-MD President) will help with “how to.”

5. CRAB article: Missy will contact Martha re article that is due March 5th.