Maryland Library Association- Support Staff Division

Minutes of 8/1/19

BCPL-Arbutus Branch

In attendance: Amy Moser (President), Robin Soma-Dudley (Vice President/President Elect), Maria Jacob (Secretary), Nicole McLain, Traci Mathai, Lou Sica, Sharon Proakis, Teonja Jung, Jane Brown

Guests: Jill Russell, Ann McElroy

Executive Board Notes*:

*Amy’s notes as emailed to Maria

Notes from Executive Board:

Treasurer’s Report

- Annual conference income 20% higher
- Fundraising income 60% less; this is okay because sponsorships were up
- Membership dues up 7% over previous year
- Program income slightly below; 91% of what had been budgeted
- Doing well; income higher than projected

Other

- Margaret attended MAPLA where the governor’s initiative for “Read Across MD” was introduced
- MACO Annual Conference coming up in Ocean City
- ALA Midwinter will be in Philadelphia – January 2020
- ALA Advocacy website was revamped
- LDD’s MentorLib is live!
- PSD is presenting a program – “Handling Branch Security Issues” on 9/26
- Nominations need to be in by September 1st

Conference Committee Notes*:

*Robin’s notes as emailed to Maria

Conference Committee Minutes:

Introductions- to all the committee participants

The importance of meeting all the deadlines
Hotel feedback: Margaret will be meeting with the head chef in regards to hotel food issues. She will review menu options and expectations.

**Popular Topics at Conference:**

- Social Justice and leading with anxiety
- More tech issues
- Attendees want concrete takeaways to be able to implement ideas right away
- Emphasize implementation for the staff at presentations

It is up to committee members to reach out to possible presenters. Use the evaluation forms to brainstorm new ideas.

Updated conference forms are on the website. Preliminary forms are due in October.

Presenter agreement form is the only one that needs to be signed.

The Sched app may or may not be used this conference. Many people didn’t know about it and Frederick County sponsored it last year. May ask again for this year

**Conference theme ideas:**

Take off on the 2020 year - such as *The Future in Focus or The Roaring 20s*

**Keynote presenter ideas:**

- Carla Hayden
- Dr. Michael Edge
- *No Hard Feelings* authors- Lisa Fosslien and Mollie West Duffy
- *Where’d You Go, Bernadette?* Author- Maria Semple

**Program Planning Day Recap:**

- Amy highly recommends attending.
- Amy was networking and has a possible lead to co-sponsor a program with CSD. Amy will follow up.

**PDP Liaison:**

Amy also asked if SSD thought we need a PDP liaison. Group thought it would be a good idea but we didn’t need someone to attend every meeting. Amy will reach out to PDP and inquire.

**Standalone Programming Update:**

- Sponsorship is okay to help pay for the program
• If you have a large expense, give invoice to Amy. She will give it to Margaret to get expenses covered.
• All post program information is kept at the MLA office it anyone ever needs it.
• A reminder of programming timeline was shared
• Assign program hours in 30 min increments
• Contact hours were discussed
• Talked about ways to liven up programs-
  o Scenarios
  o Panels
  o Discussions
• Speakers of the Maryland Library Community do not get compensation.
• Reminder that a program needs to bring in a minimal of $250.00 to make it viable
• Program Ideas-
  o Amy spoke to someone on CSD about co-sponsoring a program on ACEs (Adverse Childhood Experiences) and Compassion Fatigue

Conference Programming Update:

• Possibly bring back ‘Embrace Your Queer Peer’s’ but add a third person to give non-public library perspective (2-hours)
• Director of Frederick County Library System-James Kelly- ‘Mindfulness and Self-Care’ focus energy, dispelling myths on multi-tasking, be in the moment. Being aware of your triggers (2 hours)
• Middle Manager Panel Program- How to not only your staff but your manager as well. Teonja will touch base with Nay from RO (1hour)

Elections:

• Jane Brown has volunteered to run for Secretary
• Amy will email SSD group requesting volunteers to run for VP/President Elect and will include deadline

FY ’20 Unit Strategies Plan

• Continue to increase membership
• Attend Statewide Circulation Conference and SLRCC Conference to promote SSD
• Continue to increase our media presence
  o Ask Tina in the MLA office to cross post our meetings on the MLA FB page
  o More original postings on FB

Future Meetings:

The February meeting location has moved from Howard County Public Library to Baltimore County Public Library-White Marsh Branch.

Respectfully Submitted:

Maria Jacob