Present: Beth Chandler, Sam Eddington, Stefan Freed, Melissa Hepler, Yvette May, Sandy Meyers, Jesse Roth, Donna Sebly and Liz Slack

Note taker: Jesse Roth

I. Review/Changes to September 2012 minutes: Minutes approved; no changes made.

II. Interest Group Updates
   a. OSIG: Sponsoring a program (“New Roads for Outreach”) at the MLA Conference in May. PSD will co-sponsor this program.
   b. TIG: Heather Owings (Carroll County Public Library) is the new chairperson for TIG. They will be having a meeting this afternoon at the Linthicum branch of AACPL. TIG is sponsoring a program (“Is There a Typical Teen?”) at the MLA Conference. They will also have a meeting at the conference on Thursday, May 9 from 4-5pm.
   c. RAIG: Held a meeting on December 7 where they discussed holiday books. They will be co-sponsoring the “Focus on Genres” preconference program and “Beyond Fifty Shades” with PSD at this year’s conference (IFAP is also co-sponsoring the “Beyond Fifty Shades” program.)

III. 2013 MLA Conference
   a. PSD will be sponsoring one all-day preconference and six conference programs (all on Thursday) at this year’s conference. We will also be co-sponsoring two programs; one with RAIG and one with OSIG. Below is a brief rundown of our offerings:
      i. Pre-Conference: Focusing on Genres: Creating and Sharpening an RA Training that Sticks. Presenters: Caroline Barlow and Leah Youse, Carroll County Public Library. Helps librarians develop effective reader’s advisory trainings for their staff. Co-sponsored with RAIG. Wednesday, May 8, 9am-4pm
      ii. Beyond “Fifty Shades” – The Whole Crayon Box: Erotica in Public Libraries. Presenters: Mary Hastler (Harford County Public Library,) Monica McAbee (Prince George’s County Memorial Library System) and Katie Dunneback (National Library Services for the Blind and Physically Handicapped.) Panel discussion about the inclusion of erotica in public library collections. Co-sponsored with RAIG and IFAP. Thursday, May 9, 9-10:15am.
      iii. When a Form is Not a Form: Deciphering Maryland Legal “Forms.” Presenters: Catherine McGuire and Mary Jo Lazun, Maryland State Law Library. Locating proper forms and information sources for legal/court filings. Thursday, May 9, 9-10:15am.
      iv. Telling Your Own Stories: A Practical Guide to Sharing Your Personal Memories. Presenters: Janet E. Lloyd and Donna L. Sebly, Harford County Public Library. Practical guide to learning how to better articulate your personal stories in
order to improve connections with colleagues, friends and family. Thursday, May 9, 9-11:30am.

v. *Life in an Audiobook Studio: How the Magic is Made.* Presenters: Claudia Howard and Richard Poe, Recorded Books. Learn how audiobooks are put together and listen to samples of Mr. Poe’s recorded works. Thursday, May 9, 10:45am-12 noon.

vi. *Law for Everyone @ The People’s Law Library of Maryland.* Presenter: Michael Craven, Maryland People’s Law Library. Familiarizes librarians with the People’s Law Library website for use with patrons seeking legal information. Thursday, May 9, 10:45am-12 noon.

vii. *The Battle of Baltimore and the Birth of the Anthem.* Presenter: Vince Vaise, Fort McHenry National Monument and Historic Shrine. Discusses the causes of the War of 1812, its outcomes and available resources (online and at Fort McHenry) for the public. Thursday, May 9, 2-3:15pm.

viii. *New Roads for Outreach.* Presenters: Betsy Bensen (Harford County Public Library), Zandra Campbell (Enoch Pratt Free Library), Jo-Ann Kery (Calvert County Library) and Jennifer Neumyer (University of Maryland-Eastern Shore.) Speakers talk about library-community partnerships in their systems and discuss ways for libraries to improve services in order to be more visible in their communities. Co-sponsored with OSIG. Thursday, May 9, 3:45-5pm.

ix. *The Maryland State Library Resource Center: An Introduction and Reintroduction to Maryland’s State Library.* Presenter: Wesley Wilson, Enoch Pratt Free Library. Presentation of available resources and training opportunities for librarians at SLRC. Thursday, May 9, 3:45-5pm.

x. TIG program: *Is There a Typical Teen? Experiences at the Scottsdale Public Library.* Presenter: Kathy Koster, Scottsdale Public Library. Ms. Koster discusses the successes and failures serving the teen population at her library. Thursday, May 9, 10:45am-12 noon.

b. PSD’ers Donna Sebly (“Telling Your Own Stories”) and Sam Eddington (“Nailing the Library Interview”) will be presenting programs at this year’s conference.

c. We are seeking volunteers to help with our many programs. Duties include giving the introductions for the speakers, plugging MLA/PSD membership, handing out evaluations and CEU forms and any other tasks as needed.

d. PSD will be doing a poster session at the conference.

e. PSD will likely not be participating in this year’s silent auction, though Beth Chandler offered to contribute some items if they are needed.

f. Sandy Meyers will contact Jules Restaurant about holding another dinner fundraiser during the conference. This has been successful in years past.

IV. **Fall Program Recap**

a. PSD presented the “Overcoming Service Barriers” program on December 6 at the West County Area branch (AACPL) in Odenton. The program’s objective was to learn best
practices for overcoming barriers to differently-abled patrons and discover resources for working with these populations.

b. We had a total of 24 registrants, with many signing up just days before the event. Beth Chandler’s email push during the last week, as well as having PSD members “talk up” the event, seemed to be helpful in promoting the program. We received a 4.5 rating overall from program attendees, with almost every category receiving 4’s and 5’s.

c. The program netted a profit of $828.30 even after having to pay for an interpreter ($173) for the event.

d. The program almost fell through at the last minute when one speaker dropped out just days before the program. Said speaker was eventually talked into recommitting to the event. Margaret Carty and Liz Pratt were instrumental in helping PSD salvage our event and we are incredibly grateful to them for their assistance.

e. There were also issues tracking down an interpreter, as one presenter requested to have one just weeks before the event.

f. Speakers included Erin Kelly from SLRC/Enoch Pratt, Susan Cohen from Montgomery County Public Libraries and Mollyne Honor from the Maryland Library for the Blind and Physically Handicapped.

g. The information presented at the program was incredibly valuable, though there was a lot of it for attendees to consume. Many felt that Ms. Kelly had a lot to cover and that her content could have been split up into multiple programs.

h. There was discussion of potentially asking Ms. Kelly back for a future program dealing with mentally ill and disabled patrons in the library.

i. Lessons Learned:

   i. Give presenters a deadline to tell us what they need (be it interpreters, projectors, laptops, ect.)

   ii. There are a set of ethics for working with sign language interpreters; they need to be licensed. It is good to have a list handy of affordable sign language interpreters just in case a request is made to have one at a future program.

   iii. Program helpers should arrive early to help set up. At least 3-4 people should be available to help with setup.

   iv. We should start programs at 9:30am. Starting the program prior to the opening of the library to the public creates problems.

   v. Half-day programs are very attractive for many librarians, as they seem to work better with schedules and travel.

   vi. Always bring our own laptop

   vii. Have presenters focus their presentations on a specific topic to avoid information overload.

   viii. West County seems to be a great location for programs in terms of facility, friendly staff and easy access for attendees coming from various areas. We should request the full room (room was partitioned for our event) the next time to allow for more setup space.
j. A big thanks to Beth Chandler, Donna Sebly, Sandy Meyers and Melissa Hepler for all of their help in making this event a big success for PSD.

V. Spring Program
   a. Sam Eddington will host the 2nd Maryland Adult Programming Unconference on Thursday, March 21 from 10am-3pm at the Arbutus branch of BCPL. The snow date is April 4.
   b. We will need some PSD folks to help out at this event.
   c. Last year’s unconference was very successful and begat MAPIG-The Maryland Adult Programming Interest Group. The group discussed the possibility of MAPIG being under the auspices of PSD.
   d. The group discussed a possible social media unconference for the fall. It was mentioned that PSD should consider reaching out to the recently formed SMUG (Social Media Users Group) as a possible “co-sponsor” for this event.

VI. Supplies
   a. PSD is running low on necessary supplies for our events. This includes hot drink cups, herbal/decaf tea and instant decaf coffee. We also need to “weed” the bin to see if there are any items that can be tossed.
   b. Yvette May agreed to take over the bin and purchase new items.

VII. Round the Table
   a. Stefan Freed will look into an older BCPL training program that dealt with “coping with burnout.” This topic has been discussed at multiple meetings as a potential program for the fall.
   b. TIG needs to set up a new listserv through the Carroll County webmaster.
   c. There was brief discussion of the possibility of a TIG Teen Programming “Unconference” as a ½ day event for the 2014 MLA Conference.