Meeting Minutes, Sept 12, 2016
Children's Services Division, Maryland Library Association
Carroll County Public Library Headquarters, 1100 Green Valley Road, New Windsor MD 21776

- Introductions- Jess Crutchley, President, BCPL; Conni Strittmatter, VP, HCPL; Jill Hutchison, Secretary, SMCL; Kristen Bodvin, CCPL; Joe Fararco, BCPL; Carrie Sanders, DLDS; Sophia Van Schaick, Harford Co
- Approval of minutes- approved with one correction
- Action item follow-up
  - Carrie- check with organizers of MD STEM Festival about whether programs associated with it need to have "MD STEM Festival" in name or description.- This is Phil's preference.
  - Elaine- talk with superiors about Queen Anne's participating on panel about finding and working with "outside" program presenters for MLA Annual- now moot.
  - Elaine- send Jess (jcrutchley@bcpl.net) info on presenters from recent training on English Language Learners as possible session for Southern/Western- Done, Jess has contacted them but we are probably going another direction
  - Joe- provide the best driving, parking, and room-finding directions for KAC to Jill at mlachildrens@gmail.com, for inclusion in participants’ info packet- done except for parking directions; will provide those later this week.
  - Joe- check on building entry time for KAC setup- 7:30 most likely, will confirm w/ building security
  - Conni- reply to LEGO Education and Author/Illustrators’ group about their interest in presenting at MLA Annual- no to LEGO (but encourage Conference Committee to consider scheduling vendor presentations), encourage author/illustrator group to submit proposal- done.
  - Conni- suggest to MLA Conference Committee that they allow scheduled Vendor presentations on vendor floor or in uncommons, and print/post the schedule for conference attendees. Example would be LEGO education group.-done
  - Conni- make draft social media calendar for discussion and approval at Sept meeting- not yet
  - Conni- post last 2 categories of Blue Crab winners & honors to Facebook page- still working
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- Jess- make changes discussed to our division work plan; present to Exec Board at Sept. meeting- changes made & submitted
- Jess- ask presenters for Stop-Motion session at KAC about having participants bring own devices as way to increase session size limit- if this is ok, get device specs and app downloading instructions to share with participants ahead of time- contacted, presenter said ok to BYOD but still needs to share app info.
- Jess & Jill- finish editing & formatting Google Form of participation survey- Done!
- Jill- design tickets for KAC breakout sessions (after rooms confirmed)- Done
- Jill- format a version of the “What's CSD About” document as a brochure- Not yet
- Jill- have “What's CSD About” document added to MLA website
- Jill- Prep info sheet for KAC participants (include driving directions & ATM location for those who need cash for book sale)- need directions from Joe 1st
- Jill- send KAC registration info to MARYLIB, to CSD membership, on FaceBook etc.- done, will do again this week
- Jill- call for volunteers for KAC setup, registration, book sale, breakout session room hosts, and cleanup- done, will do again this week
- Jill- check w/ Eileen if anything still needed for BEST-done
- Jill- research possible presenters on trauma-informed practice and Adverse Childhood Events for Southern/Western- now moot for Southern/Western, pursue for future
- Jill- talk with superiors about St. Mary’s participating on panel about finding and working with "outside" program presenters for MLA Annual- moot
- Jill- create Blue Crab Award certificate for Emma Virjan at KAC- not yet
- Jill- share info about Howard County Cultural Arts Showcase with CSD members via email, and on Facebook- nope

- President’s Report- not much to report, next Exec Board meeting is 9/21.
- Program Planning
  - Kids are Customers
    - Catering is all set, and rooms for sessions are confirmed.
    - Registration at about 40, need to push on MaryLib & social media.
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- Some people have contacted Jess & Jill or replied on Facebook that they can volunteer- Jill will gather and organize the volunteer list and follow up with everyone.
- Info sheet for participants & breakout session tickets are drafted- Joe will email Jill directions to location to add to info sheet. Jill will print tickets & room signs.
- Booksale will be through Children’s Book Store in Roland Park- Jess will handle pick up (and return unsold copies). Getting 20 copies of each of the 3 titles available
- Lanyrd- is filled out with as much detail as we have so far. Jess will strongly press presenters to provide slides, handouts, and other resources at least 1 week ahead, so we can add them to the session pages.
  - BEST- We assume all is well with BEST since we have not heard otherwise from Eileen
  - Southern/Western- We have $825 total to spend on speakers for both events, which is not that much. Jess has made inquiries to some potential presenters but they are either too expensive or need more time to get back to her.
    - Proposals for MLA Annual sessions we would like for Southern/Western to make a school-age focus:
      - Homework Help from Wicomoco County
      - COding Clubs from Washington County
    - Conni will contact these presenters
    - If presenters don’t require a speakers’ fee (b/c they’re library staff), we can afford hotel rooms for them the night before.
  - MLA Annual-
    - Tess Goldwasser’s Ukulele workshop as preconference
    - Sensory Storytime & Beyond- if combined with Balt Co’s upcoming proposal, do as preconference or 2-hr session, co-sponsor w/ SSD?
      Otherwise do the 2 as separate 1-hr sessions
    - Kits- co-sponsor w/ Tech Svcs Division
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- Robotics Clubs- co-sponsor with TIG?
- Guys Read from Queen Annes & Allegany AND Boys Read from Prince Georges- we’ll ask if the 2 groups can combine into a 1-hr panel.
- Local Author Showcases
- Off the Shelf Book Clubs
- (If MLA says we need to cut some, Local Authors & Book Clubs would be lower priority)
- Do Guerrilla Storytime in Uncommons again!
  - Webinars-
    - Sophia on Nonfiction in storytime- hold over til next year b/c ESRL is doing an in-person training on this topic
    - Natalie Lane on REvamping Summer Reading in very small libraries- Conni will contact her about if she is willing to do this as a Webinar in February
- Blue Crab Committee Update- Nothing from Bethany. Jill will post on FB to feature old Blue Crab winners & remind folks to nominate for this year’s award
- Old Business
  - Social Media- Keep liking & sharing on our page and group!
    - FB posts on Blue Crab
    - KAC
    - KAC After-Party
    - Participation Survey
  - Newsletter- Next due date 9/16 for October issue
  - “What CSD’s All About” document- not done, Jess will take draft to Exec Board as example for other divisions.
  - Participation survey- Ready to launch, deadline to win gift card is Thanksgiving. We’ll promote at BEST & KAC and on social media, via MaryLib, etc.
  - Mock Newbery or Mock Caldecott- Carrie Sanders is interested in taking on organizing this as a CSD- sponsored program. Do online throughout year and host 1-day event in a more central location like Annapolis? Or Host an Eastern Shore and Western Shore event simultaneously and Skype together at the end?
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● New Business
  ○ Jill shared a job opening at St. Mary’s- Assistant Branch Manager for Youth Services at Lexington Park, closes Sept 20
  ○ Nominations for CSD officers are due in November (?? Date needs confirmation??)

● Monthly Sharing Topic- share about a great presenter you recommend for next year’s Summer Reading Program!
  ○ Conni, HCPL- Max Bent does performances & teen workshops on beatboxing with STEM concepts included
  ○ November’s Sharing topic: Favorite books from this year that we think are contenders for awards.

● Go ‘Round- Share anything of interest from your library’s youth-services
  ○ Conni- Bel Air’s Children’s section has re-opened & is beautiful and well worth a visit. Folks can stop by Bel Air on the way back from our meeting at Havre de Grace later this year. Unlike Storyville & Schooner’s Cove, their interactives are not in a separate section but integrated throughout the children’s area. HCPL currently has 2 Children’s Dept positions open. Parenting courses coming up at HCPL this fall 2x/month
  ○ BCPL is working with their school system’s “Parent University” to offer early literacy classes for parents. They’re on multiple nights at the branches with Storyvilles.
  ○ BCPL’s Owings Mills Branch children’s section has expanded to occupy the entire 1st floor- see it at Kids Are Customers!

● Next meeting- Nov 14, 10am-12:30pm
  ○ Location: Noyes Library for Young Children, Montgomery County, 10237 Carroll Place, Kensington, MD 20895
  ○ Bringer of Snacks: Karen
  ○ IMPORTANT: bring your own chair! Limited seating available at the library.