In Attendance: Conni Strittmatter, Jessica Brown, Amanda Roberson, Sophia Van Schaick, Karen Hoffman, Lori Guenther, Joe Farmarco, Rachel Wright, Eileen Kuhl, Christine Felix, Jill Hutchison, Shirley O’Neill

I. Introductions
II. Approval of Minutes: Rachel Wright moved to approve. Jill Hutchinson seconded.
III. Action Item Follow Up
   a. Review proposals for MLA & Southern/Western
      i. Discussion: fewer sessions this year at MLA to reduce the use of "uncomfortable spaces." Session slots are very valuable. We can use some of the proposals we received for Southern/Western.
   b. Finalized items for Kids Are Customers: read below
   c. Snack Rotation: We want to increase the variety of places that we meet. Because we are reaching out to places that don't typically host we need to find people to provide snacks. A sign-up sheet was being sent around. If you provide snack you don't need to provide coffee. Feel free to provide water and/or juice. Snack rotation will be put on Google Drive.
IV. President’s Report:
   a. Training session for financial information. We're in good standing. Up 6% financially, but we haven't been billed for office staff yet. Also no MLLI.
   b. Nominations are due in November for President, Vice President & Secretary.
   c. There are 63 one hour slots available for sessions at MLA this year.
   d. We received a reward from MLA for turning in social media info in a timely manner. Feel free to grab stuff!
   e. A large amount of time was spent discussing whether MLA should write a letter to the President in regards to the Head of the Library of Congress position. Should the new head be a MLS holding librarian? It was decided that it is important for them to meet the list of other requirements, primarily advocacy of library. MLS is less important. Letter drafted by Mary Hastler.
   f. Question: Were other spaces considered by MLA for conference? Yes they have contacted the library across the street. The conference is being moved to Cambridge in 2017. The Clarion allowed for us to break contract without financial repercussions. The Hyatt in Cambridge is a newer facility.
V. Program Planning
   a. March/April- Southern/ Western
i. Date & Location: Western will be held on April 11th in Thurmont. Southern on March 14th, location to be determined. A CSD meeting will be held prior to the programs.

ii. Topics: Like Fairytale Engineering & Making Science fun Stem Stations from MLA proposals.

b. May- MLA Conference

i. Review Conference Presentation Proposals:
   1. Discussion: Jessica B. will rank proposals and turn into MLA. Jess C. will get in touch with Tom Malley for clarification on his LEGO proposal.
   
ii. Updates: Jill will handle the silent auction basket. Ideas for a theme? Picnic or Diversity Basket? We will discuss further at the November meeting.

c. Sept- BEST : Happened on Saturday, mostly 5’s in the reviews. Speaker was Priscilla Cummings. It went really well.

d. Oct- Kids are Customers

i. Updates: The spaces are perfect. Some logistical things to sort out. Easy parking from 3rd floor of garage directly to conference space.

ii. Invoices went to MLA office.

iii. Action item: Jessica B. will pick up packet. With packet pickup we get the the credit card scanner. We will accept credit cards for Lulu since she can't accept them at this time.

iv. Lulu will need help- need sign up.

v. Only had 34 people registered as of last week. Will likely still have people signing up up to the day of the workshop. All of Cecil's children’s people will be signing up. Pratt was also waiting for all of the applications. Not to worry right now. Eileen mentioned it on Saturday also. Late fees could possibly be waived if necessary. Notification has been sent to all HR, staff training, Youth Services, Marylib, csd mailing list & Facebook.

vi. Volunteers & Roles:
   1. Room Hosts: Responsible for collecting tickets/bouncer. Introduce speaker. Make sure the room is comfortable & communicate any needs. Action Item: Amanda will get bios for the presenters.
      a. Capitol Choices: Jessica B.
      b. Bibliobop: Shirley
      c. Minecraft: Conni
      d. Diversity: Shirley
      e. Yoga: Lori
      f. Digital Camp: Jessica B.
      g. Lulu & Tanya: Amanda
      h. Guerilla Storytime: Jess C.

   2. Set Up: Action Item: Joe will find out how early we can get there & Amanda will send confirmation. Edit: We are able to enter the building at 7:15.

   3. Book Sale: Lulu will have a cash box. Karen, Rachel, Jill, Jess C.
a. Action Item: Amanda will email Lulu about what titles she has available.

4. Registration Table: Christine, Karen, Eileen.
   a. Jill designed the ticket system. Each session is assigned to a color & each room will have a matching sign outside of the door. The tickets will sit in bookmark holders. We will need six. Action Item: Jill will bring tickets, signs & bookmark holders.

5. Caterers: Joe, Amanda, Jessica B.

vii. Agendas: We will not be printing agenda for everyone. The agenda will appear as the default slide in the main room. 11 X17 sign holders are available for the agenda at the registration table. Any changes to agenda must be done this week since Amanda is leaving HCPL & won’t have access to a graphic designer.

viii. Action Item: An email will be sent to registrants with information including: parking, lanyrd, registration process, copy of agenda, booksale. There will be no print outs! This will be sent ahead of time.

ix. Feedback form will be handed out in the morning. Registration volunteers will exchange feedback forms for CEUs. Need a box for returning nametags.

x. Rooms will be set up “classroom style.” Joe will check how many tables can fit in the room. Yoga will be held in the children’s meeting room. Amanda will have the room numbers added to the agendas. Jill will add the numbers to the tickets.

xi. BCPL does not provide a laptop. Jessica B. will bring one from Pratt. All cables & hookups are there for the projectors. Joe will check for HDMI cable for Digital Camp presentation. Conni has a converter, but would prefer the HDMI for her Apple TV.

xii. Lanyrd: Jessica B. is handling.

VI. Awards- Blue Crab- Update:
   a. Action item: Check with Kate & Margaret about changing the wording in the bylaws in regards to presenting at conference. Ask for clarification of process to change bylaws. We currently need 2-3 committee members to present @ Southern/Western, it does not need to be whole committee

VII. Old Business
   a. Facebook: Conni has started to make things into events. Using facebook invites to include others. Be sure to interact with things (even just like) to boost who sees our posts due to the algorithm used. Significant and increasing number of site views, but 104 members. Everyone can (and should) share. Conni will look into weekly conversation starters. Send important ideas to Conni. Anyone can post to group.

   b. Newsletter: need submissions. Amanda will write president’s message by Friday.

VIII. New Business
   a. Meeting virtually: In an informal discussion with Mary Hastler she recommended the idea of meeting virtually so that more people could attend.
i. Discussion: What does the group think? We could meet quarterly or every other month face to face? Make a schedule based on important topics to be face to face and other months virtual. We benefit from seeing & networking with other systems in person. We could pose the question on facebook: what would make it easier to attend CSD meetings? Much of the information can’t be conveyed in email because we are making decisions. Downside: this is a whole day for some people. Could we pair with a CEU option? CEU becomes a selling point. Our timing becomes much tighter. Could change our times. How do we engage people from a distance? We’re not inviting people outside, we should reach outside the meetings. Jessica B. & Amanda will look at calendar to create list of virtual/in person meetings. Ask question to Marylib & Facebook to see if we can get people to participate.

b. Nominations for Vice President & Secretary: everyone has been unopposed. You get voted in by just being present at the meeting. How do we get a wider pool of people?

IX. Monthly Topic/ Idea Share/Discussion: Songs to Sing at Storytime

a. Amanda: Jim Gill- Freeze Dance
b. Christine: Little Red Caboose
c. Sophia: Raffi- Elephant Slow
d. Jessica B.: “Hello Bubbles”
f. Shirley: “Pretend” from Dragon Tales, Anything Songs for Wiggleworms
g. Jill: Hap Palmer- Hands in the Air, Anything by Jim Gill or Laurie Berkner, Very Simple Dance from Sesame Street

X. Go ’Round

a. Jill (St Mary’s): Preschool STEM Explorers is becoming a very popular program for us. Read a story, then children & caregivers visit stations. Up next is “Build it Big.” Stations are bridges, towers, ramps.
b. Shirley (Howard): Barry Louis Polisak is our music headliner for our 75th Anniversary on October 24th.
c. Karen (Balt. Co.): Hebrew bilingual storytimes. LEGO jewelry making programs.
d. Conni (Harford): Digital classes for grandparents. We are transferring/revisiting our children’s Digital Camp classes to be taught to grandparents so they can understand how to use technology with their grandchildren.
e. Jessica B. (Pratt): We’re taking on a learning journey with Baltimore City Schools where each Kindergarten Student will take a field trip to one of our libraries during this school year. They’ll be participating in an integrated arts experience provided in partnership with Young Audiences of MD. Can’t wait to host all 7,000 Kindergartners!
f. Sophia (Harford): Storytime team has presented the new guidelines. Two coworkers presented a Drive-In movie night for 3-5 year olds.
g. Christine: Reminder: November meeting at Noyes. There are no tables or chairs so remember to bring your own.
h. Amanda: New email address! Please use: mrsajroberson@gmail.com