

Maryland Library Association
Minutes
Executive Board Meeting
Wednesday, November 16, 2022
1:00 p.m. – 3:00 p.m.

VIRTUAL MEETING

<https://marylandlibraries.zoom.us/j/93442067028>

In Attendance: Nay Keppler (President), Teresa Miller (LGBTQ+ IG), Meg Faller (RAIG), Mary Anne Bowman (Past President), Josh Stone (Executive Director), Ashley Teagle (EDI Panel), David Dahl (ALA Councilor), Rachel Miller (LDD), Laura Bandoch (MIG), Carl Olson (Treasurer, GIIG), Amy Meyers (Marketing), Andrea Boothby Rice (IFP), KennethWayne Thompson (Vice President), Tiffany Sutherland (Membership), Cathy Hollerbach (CRAB), Chelsea Shockley (SSD), Tamar Sarnoff (MSLA), Morgan Miller (Nominations), Jennifer Jones (PSD), Summer Rosswog (CSD), Jake Ciarapica (TIG), Tracy Miller (FoLIG), Kelsey Hughes (Conference Committee), Bria Sinnott (ACRL), Michaela Boyle (Archives)

Excused Absence:

Call to Order and Welcome

Nay Keppler

Changes to the Agenda

September Minutes Approved via Email Vote

Conni Strittmatter

Treasurer's Report

Carl Olson

Balance Sheet

- Bank Balances were \$129,179.34, a little over 8% higher than this time in 2021
- Long Term Reserves were totaled about \$252,976.28, down about 6%
- Retained earnings came to \$261,976.28, up about 4%
- Net income is at a loss of \$9,002.29
- Total Liabilities and Equity comes in at \$252,976.28

Budget vs. Actuals

- CALD memberships came in at \$900
- Unrealized gain and loss come in at a loss of \$4,117.73
- Annual conference income has begun to pick up, adding up to \$15,315, about 7.29% of the budgeted target
- Fundraising income is at \$92, about 1/3 of a percent of the budgeted figure
- Jobline income is standing at \$1,225, which is over 40% of the goal for the year
- Membership dues stand at \$21,586, which is about ¼ of the amount for the year
- Program income brought in \$2,950, which is just over 12% of the budget target for the year
- Total income thus far is \$38,000.27, which is a little under 9.5% of the goal for the year

- Annual conference expenses have reached \$990, about ¼ of a percent of what we expect
- Bank & credit card fees come in at \$954.49, a little under 12%
- Scholarships come in at \$750
- Office expenses are at \$8,213.81, or just under 50% for the year
- Personnel expenses of \$30,088.54 are in at around 17.7% for the year
- Program expenses came to \$1,019.63, just over ¼ of the goal for the year
- Total expenses are at \$47,355.19, a little under 12% for the year
- Net income comes to a loss of \$9,002.29, which we should make up before the end of the year

Questions & Comments

- David Dahl asked how the Centennial Scholars and Tech Fund budget lines will work
 - Josh Stone explained that we hope to raise funds to award out as scholarships or to continue developing MLA's behind the scenes tech
- Jennifer Jones mentioned the expenses from a PSD training was mislabeled as coming from LDD. Josh is working on fixing it.
- Mary Anne Bowman motions to approve this budget for audit. David Dahl seconds.
 - All approve. No opposed.

New Business

1. Institutional Dues

- i. The steering committee met to discuss the new institutional dues in October
- ii. If we call them an institutional "rate," we shouldn't need to make any bylaws changes to make this happen
- iii. MSLA says systems can use LSTA funding to pay for them, whether they're called "dues" or a "rate"
- iv. Josh is going to work with Nay on what the dues proposal will be. They will send them out to the board via email followed by a vote

2. PDP

- i. Megan Sutherland is stepping down from PDP for now due to needs at her system
- ii. Josh Stone will manage all outstanding program proposals
- iii. Mary Anne Bowman and KennethWayne Thompson will work with those on the panel on next steps

3. Maryland Library Leadership Institute

- i. Everything *was* in place for all of this to happen, but nothing was signed yet
- ii. Upon reflection, the committee in charge decided they do not want to do MLLI just to do it – they want to make sure it better reflects the current climate of leadership in libraries
- iii. Ashley Teagle, Joe Thompson, and Josh Stone will be meeting soon to reassess MLLI

4. Strategic Plan

- i. Currently, our strategic plan references MLA values, which are not recorded anywhere. The new plan includes values for the organization
- ii. The three primary goals for MLA will be:
 1. Collaborate
 2. Advocate
 3. Educate

- iii. The group discussed the style of strategic plan being assembled – either a time based plan with measurable goals, or more of a strategic vision that guides actions of the organization moving forward
 1. Nay is working on various revisions based on the conversation and will share with the group

ALA Councilor's Report

David Dahl

- There is an ALA advocacy exchange coming November 30th. It will look ahead to the legislative season coming up
- ALA Council is looking a revisions of ALA's bylaws. One more draft is scheduled to arrive prior to the LibLearnX conference in January
 - They bylaws include the makeup of the ALA Council, which could mean a change to MLA's representation, or could decrease the number of at large councilors

Legislative Update

Andrea Berstler

- Andrea was not able to attend this meeting

Conference Director's Report

Kelsey Hughes

- Monday was the deadline for everyone to submit their final materials for the brochure – everything is slowly trickling in
- There are exciting logo options coming in from the graphic designer

Unit Reports

- See MLA Connect for updates

Adjournment

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