

Maryland Library Association
Steering Committee Meeting
October 21, 2015 - 10 AM – 12 PM

Attendance: Andrea Berstler, Margaret Carty, Mary Hastler, Lucy Holman, Katy Sullivan, Patty Sundberg, Kathleen Teaze, John Venditta

Call to order at 10:06 AM

Changes to Agenda: none

Previous Minutes: K. Teaze motioned to approve the August 19, 2015 minutes. Seconded by A. Berstler.

Treasurer's Report – P. Sundburg

- Fiscal sheets were distributed: balance sheet (green), profit and loss budget vs. actual (blue), and the investment report (white).
- An audit took place August 26th. Everything went smoothly.
- A. Berstler motioned to file fiscal documents for audit. Seconded by J. Venditta.

Unfinished Business: none

New Business

- M. Carty reported on the planning for a WWI commission, to take place in 2017. They are considering the Elizabeth Myers Mitchell Gallery at St. John's College as a potential venue.
- M. Carty reported that she has joined the American Society of Association Executives (ASAE). She believes that this will offer the organization good connections when she eventually leaves.
- M. Carty reported that the annual trustees meeting and the Citizens for Maryland Libraries annual meetings were both canceled.
- M. Carty reported that she was invited to attend an Anne Arundel County Public Libraries "community conversation," a series of focus groups to discuss issues related to the library system.

President's Report – M. Hastler

- Reported that MLA has sent a letter to President Obama related to the selection of the next Librarian of Congress.
- Has been going to events throughout to help in raising the profile of libraries.

Past President's Report – J. Venditta

- Nothing to report.

President Elect's Report – K. Teaze

- Reported that she will be attending the November Maryland Nonprofits' Annual Conference in place of M. Hastler.

ALA Councilor's Report - L. Holman

- Reported that an all-day MILLI retreat took place and was very productive.
- Continuing to serve on the iSchool MLA advisory board. Reported that the UMCP will be starting an undergraduate program in information science.

Conference Director's Report - A. Berstler

- The Conference Committee has confirmed two keynote speakers – Siobhan Reardon (Free Library of Philadelphia) and Michael Tougias (author of *The Finest Hour: The True Story of the U.S. Coast Guard's Most Daring Sea Rescue*). They have also tentatively booked a curator from the NSA, who would be bringing an Enigma machine.
- NASA is going to provide a program at this year's conference. The Maryland Humanities Council will be providing a grant writing program.
- All the preliminary program documentation is complete. We have exactly the right number of programs for the available time slots.

Executive Director's Report - M. Carty

- Reported on this year's Baltimore Book Festival. The ½ booth was too crowded because we were sharing it with DLDS and LBPH. The suggestion was made that next year we get a full tent/booth and use three tables.
- Reported that the booth was in a bad location and got little traffic.
- Attended MAPLA and a two day Maryland Nonprofits meeting.
- MLA received a request from the U.S. Army. They've developed a free course for test-taking as a way to encourage former soldiers to attend college and would like to work with libraries to provide the course. The Committee suggested that we try to arrange a pilot program at a few libraries. Would like to request more information from them, first.
- M. Carty will be away the week on November 30th.

M. Hastler motioned to adjourn the meeting. L. Holman seconded the motion. Adjourned meeting at 11:05 AM.

Investment Report - P. Sundberg

- A budget and finance meeting will be scheduled for February 17th at 9:00 AM.
- P. Sundberg provided a number of investment documents to review and asked the group if we wanted to make any changes to our portfolio. Following discussion, A. Berstler motioned to keep the portfolio as it is, unless the financial advisor suggests otherwise. K. Teaze seconded the motion. The vote was unanimous.

Submitted by K. Sullivan 11/10/15