

**Maryland Library Association**  
**Minutes**  
**Steering Committee Meeting**  
**Wednesday, October 19, 2022**  
**1:00 p.m. – 3:00 p.m.**

**VIRTUAL MEETING**

<https://marylandlibraries.zoom.us/j/93442067028>

**In Attendance:** Carl Olson (Treasurer), Josh Stone (Executive Director), Conni Strittmatter (Secretary), Nay Keppler (President), KennethWayne Thompson (Vice President/President Elect), David Dahl (ALA Councilor), Kelsey Hughes (Conference)

**Excused Absence:**

**Call to Order and Welcome**

**Nay Keppler**

**Changes to the Agenda**

- No changes to the agenda

**Minutes of August meeting**

**Conni Strittmatter**

- These are posted on mdlib.org

**Treasurer's Report**

**Carl Olson**

**Balance Sheet**

- Total bank balances ended September at \$113,179.50, up just under 17% from last year
- Accounts receivable continues at \$3,695
- Long term reserves ended at \$129,914.61
- Total Assets came in at \$243,011.76, just over 6% higher than last year
- Total liabilities and Equity is at \$243,011.76

**Budget vs. Actuals**

- Annual conference income continues at \$115, or .05% for the year
- Jobline income took in \$875 by the end of September, which is 29.17% of the budgeted figure
- Membership dues comes to \$16,727, about 19.68% of the annual figure
- Group programs took in \$2,250, which is 9.38% of the budgeted amount
- Total income through September was \$22,244.95, just a little over 5.5% of the total budget
- Bank & Credit Card fees of \$655.82 are at 8.2% of the budget
- Office expenses came to \$7,294.11, about 44.21% of the budgeted figure

- Personnel expenses came to \$29,406.38, just under 17.3% of the projected budget
- Total expenses came to \$41,346.03, which is 10.16%% of the budget for the year
- Net income is a loss of 18,966.81

### Questions & Comments

- KennethWayne Thompson motions to approve the budget for audit
- Conni Strittmatter seconds
- All approve

### Old Business

#### 1. Unite Against Book Bans - Josh

- a. This is an initiative created by ALA
- b. Libraries who sign on have no additional obligation
- c. It sends a message that MLA supports intellectual freedom and will assist libraries in the state if they end up dealing with book challenges

#### 2. Strategic Plan Update - Nay

- a. The team has met for a few months now
- b. They are working on a draft, which will go to the Executive committee next month
- c. The structure is turning out more like a strategic vision, which does not require as much of a time based focus
- d. Nay will send out the draft once it is ready

### New Business

#### 1. Institutional Dues Update – Josh

- a. MAPLA was very receptive to this structure, especially after Tamar Sarnoff with MSLA noted that LSTA funds could be used by a library system to pay for their institutional dues
- b. The process to get the new structure passed requires the executive board to vote, then the membership
- c. Because this is a change to institutional dues, which are outlined in the bylaws, we would also need to revise the bylaws and put those up for a vote before the new structure could be in place
- d. The bylaws currently state that institutional dues changes must be voted on by the membership at the annual business meeting, which means we'd need to change the bylaws first to make this work. The timing will be prohibitive
- e. Alternatively, we don't need to call this new structure "Institutional Dues." Instead, we could add it as a new membership rate, which are not listed specifically in the bylaws, and which can be voted on remotely by membership according to the current bylaws
- f. Josh will investigate with Tamar to make sure a change to a new type of membership rate would still work for allowing library systems to use LSTA funds to pay for it

#### 2. Succession Planning – Nay & Josh

- a. Nay and Josh have both received comments from members about the difficulty of committing to two years when running for an office

- b. Some of this may come from the intensity of the commitment
- c. We discussed potential other structure options
  - i. Have two vice presidents – one who helps run meeting operations and the other who does the conference. They could start their terms concurrently, or succeed from one VP position to the next, which would make this a three year term
  - ii. We could recommend making the conference duties an assigned/volunteer task within the divisions or units. This would mean the VP or Chair is not obligated to take on that role, which would alleviate the work load. It would also mean giving additional members opportunities to grow in the organization, and possibly consider running for an office
  - iii. This is a topic for continued conversation

**3. Library Legislative Day – Josh**

- a. This will be in person this year on February 15<sup>th</sup>
- b. There will not be a dinner reception at the end of the day. Instead, they will host a breakfast orientation combined with reception in the morning. This will make the day more easily attendable.

**4. Conference Sponsorship Opportunities – Josh**

- a. *Due to technical difficulties, this information is unavailable*

**5. Centennial Update – Nay**

- a. The team has been meeting and gradually planning ideas for social events, fundraising, and more
- b. Nay, Anita, and Tyler are working on a teaser video with Baltimore County’s media services department, which will launch shortly
- c. We hope to have a big celebration to kick off the official year in November, 2023. Andrea Berstler is starting to plan this along with Nay and the Centennial team

**President’s Report**

**Nay Keppler**

- a. *Due to technical difficulties, this information is unavailable*

**Vice President/President Elect**

**KennethWayne Thompson**

- a. *Due to technical difficulties, this information is unavailable*

**Executive Director**

**Josh Stone**

- a. *Due to technical difficulties, this information is unavailable*

**ALA Councilor’s Report**

**David Dahl**

- a. *Due to technical difficulties, this information is unavailable*

**Past President**

**Mary Anne Bowman**

- a. *Due to technical difficulties, this information is unavailable*

**Conference Director's Report**

**Kelsey Hughes**

*a. Due to technical difficulties, this information is unavailable*

**Adjournment**