Maryland Library Association  
Steering Committee Meeting  
October 19, 2016, MLA Office

Attendance:
Mary Anne Bowman (Secretary), Margaret Carty (MLA), Lucy Holman (ALA Councilor), Julie Ranelli (Conference), Patty Sundberg (Treasurer), Kathleen Teaze (President)

Excused Absences:
Denise Davis (VP/President Elect), Mary Hastler (Past President)

Call to Order – 10:05 AM by K. Teaze

Changes to the Agenda - None

Previous Minutes:
L. Holman motioned to approve the August 16, 2016 minutes as written. Seconded by P. Sundberg. Votes were all in favor.

Treasurer’s Report: P. Sundberg
• Fiscal sheets were distributed: Balance Sheet (green), Profit & Loss Budget vs. Actual (blue), Commonwealth Financial Network Portfolio statement (white).
• L. Holman motioned to accept the financial documents to submit for auditing. J. Ranelli seconded the motion. Votes were all in favor.

Unfinished Business:
• Awards – Phone conference with Cindy Steinhoff, Awards Chair. Discussed changing the award criteria for the Outstanding Member Award to allow for eligibility to non-members of MLA specifically those that have recently retired, but let their membership lapse. J. Ranelli made a motion to extend the nomination to include retirees who were MLA members within 12 months prior to the nomination. L. Holman seconded the motion. Votes were all in favor.

New Business:
• BBF Invitation for 2017 – Kathy MacMillan, Chapter President of the Society of Children’s Book Writers and Illustrators, asked that MLA cosponsor a booth at the Baltimore Book Festival. J. Ranelli made a motion to decline the invitation and defer to Citizens for Maryland Libraries. L. Holman seconded the motion. Voter were all in favor.
• Strategic Planning – Denise Davis will chair the task force for strategic planning. A survey will be conducted for all MLA members. P. Sundberg will send the Steering Committee the draft survey. Strategic planning meetings will be held at 9 a.m. before the Executive Board and Steering Committee meetings. The plan needs to be distributed to members by April 2017 for approval by members.
• IRS Audit – On Tuesday, October 25, the IRS will be auditing MLA. M. Carty has worked extensively on preparing for the audit.
President’s Report: K. Teaze
- Attended the Maryland Non-Profits Conference in September.

Past President’s Report: M. Hastler (not in attendance)

President Elect: D. Davis (not in attendance)

ALA councilor’s Report: L. Holman
- Will be attending Midwinter. Will attend the Friday Forum for State Chapter Councilors.
- Lots of discussion about guns in libraries at ALA.

Conference Director: J. Ranelli
- The committee did a site visit and the new venue looks like it will work well for the MLA Conference.
- There were 50 program ideas submitted.
- The website will be live next month.

Executive Director’s Report: M. Carty
- MLLI – hoping to have it again in 2017. Will have a new curriculum and new application process.
- WWI Exhibit – waiting to hear back from the Airforce Museum. Will report about it at the Fall MAPLA meeting.
- Standards of Excellence due in two weeks.
- In December will attend MACO with Mary Baykan.
- Will attend Midwinter.
- K. Teaze asked if the Head of Membership & Marketing can use the MLA social media to do a membership drive. M. Carty gave her approval.

Adjournment was motioned and seconded at 11:31 a.m.

Respectfully submitted by M.A. Bowman on October 31, 2016.