

Maryland Library Association
Steering Committee Meeting
August 21, 2019, MLA Office

Attendance

Andrea Berstler (President), Mary Anne Bowman (Secretary), Margaret Carty (MLA), David Dahl (ALA Councilor), Naomi Keppler (Conference Chair), Morgan Miller (Vice President), Carl Olson (Treasurer), Joseph Thompson (Past President)

Call to Order: 10:04 a.m.

Changes to the Agenda:

Added Poe House to New Business.

Minutes: M.A. Bowman

Clarified the bullet point under Executive Director's Report about the meeting with the International Council of Library Association Executives. J. Thompson made a motion to accept the minutes with the clarifications for June 19, 2019 and N. Keppler seconded. All in favor. No abstentions. Approved.

Treasurer's Report: C. Olson

- The Balance Sheet and Profit & Loss Budget vs. Actual statements through July 26, 2019 were distributed.
- Balance Sheet:
 - Total bank accounts is \$19,825.26.
 - Long Term Reserves amount is \$121,904.03. This is up \$12,579 over last year.
 - Total current liabilities is \$219.33 which is unchanged from last month.
 - Total liabilities & equity is \$141,669.29 which is \$10,040.26 over last year.
- Profit & Loss Budget vs. Actual:
 - Conference registration income (line 3000.04) has collected \$290 which is from last year's conference.
 - Director's University has collected \$885.
 - Membership dues are at \$2,721.
 - Programs income is \$962.50 which is largely due to CSD programs which collected \$725.
 - Total income is \$5,089.50.
 - \$4,027.36 in conference expenses were paid.
 - \$24,463.58 Library Leadership training expenses were paid.
 - Total expenses were \$43,814.85.
 - Net income was negative \$38,725.35. July 26 is early to close the books and \$24,000 in income has since come in for the Leadership programs.
 - As of August 15, there was \$18,485.12 in expenses and \$24,250 in income which is an additional \$5764.88. There was \$71,252 in the checking account.

D. Dahl motioned to accept the financial document to submit for audit. M. Bowman seconded the motion. All in favor. No abstentions. Approved.

Unfinished Business: None

New Business:

- Poe House – During a conversation in the exhibits at ALA with the Executive Director of the Poe House, Enrica Jang, and United for Libraries, it was pointed out that Maryland does not have any literary landmarks. Literary Landmark is an award given by United for Libraries - http://www.ala.org/united/products_services/literarylandmarks. MLA, Citizens for Maryland Libraries, and Maryland Humanities Council would like to nominate Poe House for this award. There is a cost involved for the plaque and other promotional expenses. Discussion as to whether or not MLA should contribute to the expense to nominate Poe House for the award. Margaret said that there is money in the budget to support this. J. Thompson made a motion to support MLA's participation in the Poe House nomination for Literary Landmark status with monetary support. D. Dahl seconded the motion. All in favor. No abstentions. Approved.

President's Report: A. Berstler

- Thanks to Joe for running the meeting last month.
- Attended MACo (Maryland Association of Counties) annual summer conference for 3 days. It was highly successful. Thanks to ESRL for their leadership once again in setting up the booth, arrangements for lunch, giveaways and passes. The booth won best booth for the second year in a row. There was a focus on tech this year and lots of discussion on the Kirwan report and a possible recession. Andrea gave a presentation on integrating digital tools into county governments. Pepper the robot was there from Carroll County. Thanks to Bob Kuntz and Jen Bishop for coordinating the virtual reality.

Vice President's report: M. Miller

- Attended MACo annual summer conference.
- Met with Tyler Wolfe to talk about being Conference Chair while Morgan is MLA President.
- Went to Boston as an Instructor for the Harvard Graduate School of Design to talk about planning and designing libraries of the future.

Executive Director: M. Carty

- Finishing up on the Board assessment report. Will send it out to everyone when it is complete.
- Annual reports will be sent out soon.
- Audit was completed last week and as usual everything is in good order. Will have the 990 by September.
- Read Across Maryland is moving along and you can now enter programs on the website.
- Carrie Sanders is organizing a Veteran's Summit that Margaret will be a part of in November.
- Attended MACo
- Margaret found out that Prince George's County Memorial Library System will no longer be paying for MLA memberships for all staff. This is worrisome because they make up a large amount of the MLA membership.
- Everyone Leads has been very successful. We will have another Director's University in October.
- Margaret submitted the ALA Chapter annual report.

ALA Councilor's Report: D. Dahl

- Thanks to Margaret for submitting the annual report to ALA.
- David will be writing up a recap of ALA Annual Conference for the Crab fall edition.
- We are once again members of the Freedom to Read Foundation. Our membership had lapsed because they are no longer sending renewal notices and ALA hasn't been promoting it.
- David asked about who should be sending out email communications from ALA. Natalie and Carrie will send out Advocacy information. David will send out other information. We just need to make sure that all the information is being sent out.

Past President – J. Thompson

- Attended MACo and feel privileged to have been able to attend.
- Went to the ALA Chapter Relations Committee meeting at ALA annual.
- Still a RUSA representative for the ALA Committee for ALA Advocacy.
- Attended the Poe House meeting.

Conference Director: N. Keppler

- Wasn't able to attend the last meeting for the conference committee but can tell us that the theme will be "Into the Roaring Twenties."
- Tried to move the Delaware keynote speaker time, but that was unsuccessful.
- Trying to get the Silent Auction to stay open through Friday in order to get more traffic into the vendor area. Another idea is to have a technology petting zoo in the vendor area on Friday.
- Hoping to get Carla Hayden as the keynote speaker. Also hoping to get Michael Twitty author of *The Cooking Gene* as a speaker.
- Sam Eddington will be working on the conference website.
- Hoping to get Pepper the robot at the conference as well.

M. Miller made the motion to adjourn. C. Olson seconded the motion. All in favor. No abstentions. Motion passed and the meeting adjourned.

Respectfully submitted by Mary Anne Bowman on September 17, 2019.