

Maryland Library Association  
Steering Committee Meeting  
August 16, 2016, MLA Office

**Attendance:**

Mary Anne Bowman (Secretary), Margaret Carty (MLA), Denise Davis (VP), Claire Holmes (ACRL), Julie Ranelli (Conference), Patty Sundberg (Treasurer), Kathleen Teaze (President)

**Excused Absences:**

Mary Hastler (Past President), Lucy Holman (ALA Councilor)

**Call to Order – 10:07 AM by K. Teaze**

**Changes to the Agenda:**

- Under new business M. Carty added Conference Exhibitors as a topic.

**Previous Minutes:**

P. Sundberg motioned to approve the June 15, 2016 minutes as written. Seconded by J. Ranelli. Votes were all in favor.

**Treasurer's Report: P. Sundberg**

- Fiscal sheets were distributed: Balance Sheet (green), Profit & Loss Budget vs. Actual (blue), Commonwealth Financial Network Portfolio statement (white).
- Long term reserves are up.
- P. Sundberg will attend the audit on Monday, August 22, 2016.
- D. Davis motioned to accept the financial documents to submit for auditing. M.A. Bowman seconded the motion. Votes were all in favor.

**Unfinished Business:**

- D. Davis asked about the fall in the number of MLA programs and also the decline in attendance at the programs. ACRL had a program during the summer that we actually lost money on due to a small attendance. D. Davis said she would follow up with David Dahl of the Professional Development Panel (PDP) to ask for more follow up and mentorship with the Division Presidents to make sure they are thinking strategically about what programs to offer and when. M.A. Bowman will also reach out to the Staff Development librarians in the state to make sure they are passing on and encouraging attendance to MLA programs. K. Teaze also talked about sending out targeted emails to staff to encourage attendance.

**New Business:**

- MILEX (Maryland Information Literacy exchange) – M. Carty said that MILEX has asked to partner again this year on a program with ACRL MD. The agreement was not in favor of MLA and would in fact impact the budget. C. Holmes explained that she was the person that submitted the proposal working off of last year's document. She wasn't aware that it wasn't a fair proposal. C. Holmes will work with MILEX and M. Carty to re-negotiate the partnership

proposal. J. Ranelli moved that we not sign the agreement as written, but re-negotiate. D. Davis seconded. Votes were in favor.

- Conference Exhibitors – M. Carty received a request from a vendor requesting a lower vendor fee for the MLA Conference. Margaret will check on the venues per vendor fee. Since we are at a new venue and aren't sure of the exact costs, we are not in a position to reduce fees this year.

**President's Report: K. Teaze**

- Attended ACRL panel in July about professional communication.

**Past President's Report: M. Hastler (not in attendance)**

**President Elect: D. Davis**

- In October she will visit the Western Maryland Regional Library.
- Reported on the impact of FLSA to MLA (handout). M. Carty will work with P. Sundberg to adjust the budget. M. Carty will also write up a policy to identify new procedures.
- She has a Twitter account now and asked that everyone follow her. #ddavismlsjd

**ALA councilor's Report: L. Holman (not in attendance)**

**Conference Director: J. Ranelli**

- The Conference theme is: Chart New Courses Together. M. Carty showed different options for the program book cover.
- At the August 16, 2016 meeting they will hear from the Divisions and also finalize the Wednesday night speaker.

**Executive Director's Report: M. Carty**

- Virginia Library Association invited MLA members to attend their conference at the member rate. We will consider reciprocating with our conference in the future, but not this year since we are at a new location.
- Technical Services Division has candidates for the Offices of Vice President/President Elect Robert Krzanowski and Secretary Loretta Staal. Teaze accepted the nominations and appointed them for office.
- Family & Children Services has asked if MLA wants to participate in a senior employment program. M. Carty will investigate.

**P. Sundberg motioned to adjourn the meeting. J. Ranelli seconded the motion. Adjourned meeting at 12:02 P.M.**

Respectfully submitted by M.A. Bowman on August 25, 2016.