

Maryland Library Association
Executive Board/Advisory Council Meeting Minutes
July 20, 2016 10 AM – 12 PM

Attendance:

Mary Anne Bowman (Secretary, Bylaws), Margaret Carty (MLA), Jessica Crutchley (CSD), David Dahl (PD), Denise Davis (VP), Jim DeArmey (SMUG), Margaret Dull (TSD), Michael Gannon (Membership), Annette Haldeman (Crab), Mary Hastler (Past President), Bryan Hissong (LDD), Lucy Holman (ALA Council), Claire Holmes (ACRL), Elizabeth Howe (Archivist), Teonja Jung (SSD), James Kelly (MLLI), Monica McAbee (IFAP), Tracy Miller (MAPIG), Kate Monagan (MLA), Dennis Nagle (DLDS), Carl Olson (GIIG), Tina Pickens (OSIG), Stuart Ragland (Technology), Julie Ranelli (Conference), Alan Simpson (PSD), Cindy Steinhoff (Awards), Patty Sundberg (Treasurer), Tiffany Sutherland (TIG), Kathleen Teaze (President), Joseph Thompson (Fundraising), John Venditta (Nominations)

Excused Absences:

Mary Baykan (Legislative), Natalie Edington (Legislative Panel), Bob Kuntz (Website), Michelle Hamiel (Assistant Conference)

Unexcused Absences:

Stephanie Long (Maker Interest), Chris McGee (RAIG), Lynn Wheeler (Author Award)

Call to order at 10:09 AM

Orientation

Changes to Agenda

- Addition under Unfinished Business: Security Issue

Minutes – M.A. Bowman

- M. Hastler moved to approve minutes from the May 18, 2016 meeting and B. Hissong seconded the motion. Minutes were approved as written.

Treasurer's Report - P. Sundberg

- Two packets of budget sheets were distributed. The packet with blue top page is FY16 budget – Profit & Loss Budget vs. Actual, Balance Sheet, Programs & Divisions, Revenue & Expense Comparison Programs & Divisions. The packet with the goldenrod top page is FY17 budget – Profit & Loss Budget vs. Actual, Balance Sheet, Programs, Divisions & Interest Groups, Revenue & Expense Comparison Programs & Divisions. Also distributed Profit & Loss Budget Overview for FY17, Educational Programs Financial Statements by Year, Educational Programs Revenue and Expense Comparison by year.
- P. Sundberg reported that for FY16 checking account was less \$9,500 than the previous year. Long term reserves are rebounding. Long-term liabilities were moved by the auditors this summer to the retained earnings equity account. MLA has \$7,720 less than last year at the end of the fiscal year when the books were

closed. Areas to pay attention to were Fundraising, Baltimore Book Festival, Programming, Conference, Jobline, and Memberships.

- P. Sundberg reported that FY17 checking account has \$25,245.54, long-term reserve is up, retained earnings are down due to awards.
- M. McAbee asked about Baltimore Book Festival still being a line in the FY17 budget when we have decided not to do it? P. Sundberg stated it should stay in budget.
- L. Holman motioned to approve the financial reports to be filed for audit, and M. McAbee seconded the motion.

Unfinished Business

- Security Issue – M. Carty reported that the Arkansas Library Association had been hacked. MLA checked with Bob Kuntz and Timberlake, our website designer, and we are secure and well protected.

New Business

- None

Vice President's Report – D. Davis

- Planning to visit all three regional libraries.
- Invited to participate in IMLS Community Catalyst Town Hall Program in Philadelphia
- Is a part of the task force to determine the best location of DLDS
- Shared an article from the Washington Post, July 10, 2016, "After a month of violence, take a deep breath and listen" by Philip Kennicott. <http://tiny.cc/gtwady>

Past President's Report – M. Hastler

- Thanked everyone for support
- Wrote a letter to President Obama in support of Dr. Hayden as Librarian of Congress

ALA Councilor's Report – L. Holman

- Reported on ALA attendance. Working to develop a stronger connection between state chapters and ALA.

Conference Director's Report – J. Ranelli

- This year there is a change of venue. It will be at the Hyatt in Cambridge, Maryland
- Working on a conference website in addition to using Lanyrd
- Thursday night speaker has been confirmed – Verna Myers
- September 22nd the committee will visit the Hyatt

Executive Director's Report - M. Carty

- Working on Standards of Excellence application
- Working on WWI display and will know site requirements in September

Reports from Units

- MLLI – J. Kelly reported that they are working on a new model that is shorter and similar to the Texas Leadership Institute. It will have an Executive concentration. Maureen

Sullivan is reviewing the proposal and will provide feedback in September. Will hopefully have the next cohort in 2017.

- MACO – J. Venditta reported that we will again have a booth at MACO and there will be a library program on Friday afternoon.
- Fundraising – J. Thompson reported that he needs two volunteers that like to ask people for money.

J. Ranelli motioned to adjourn. P. Sundberg seconded the motion. Adjourned at 12:00 Noon.

Respectfully submitted by Mary Anne Bowman on July 27, 2016.