

Maryland Library Association
Steering Committee Meeting
April 20, 2016 - 10 AM – 12 PM

Attendance: Andrea Berstler, Margaret Carty, Mary Hastler, Lucy Holman, Katy Sullivan, Patty Sundberg, John Venditta

Not in Attendance: Kathleen Teaze

Call to order at 10:10 by M. Hastler

Changes to Agenda:

- Add to agenda: Standards of Excellence (M. Carty)
- Add to agenda: Next Chapter Book Club request (M. Carty)

Previous Minutes: P. Sundberg motioned to approve the February 17, 2016 minutes. Seconded by L. Holman.

Treasurer's Report: P. Sundberg

- Fiscal sheets were distributed: Balance Sheet (green), Profit and Loss Budget vs. Actual (blue), Draft HY17 Budget (buff), and the Investment Report (white).
- P. Sundberg stated that the organization's income from fundraising is much lower than this time last year.
- Baltimore Book Festival expenses were way over budget.
- Review of Draft HY17 Budget:
 - Bank fees (item 4050) are very high. M. Carty said this is due to the way Timberlake handles merchant fees. MLA will look at a breakdown of costs to review charges.
 - P. Sundberg will bring this to the full membership at the annual meeting.
- A. Berstler motioned to file fiscal documents for audit. Seconded by L. Holman.
- J. Venditta moved to go into executive session to review the Executive Director's annual salary. A. Berstler seconded.
- MLA needs to add a 5% increase to health insurance budget item.
- L. Holman moved to get out of executive session. Seconded by A. Berstler.

Unfinished Business:

- M. Carty presented a draft version of a Maryland Library Association Code of Conduct. L. Holman moved to accept the Code of Conduct with revisions as proposed via email. A. Berstler seconded.

New Business:

- M. Carty requested a motion to move forward with renewing the Standards of Excellence. J. Venditta moved to renew the Standards and L. Holman seconded.

- M. Carty presented a request from the Next Chapter Book Club (NCBC) to increase membership by public libraries. She will gather more details and refer this to MAPLA.
- M. Carty reported that MLA signed on to a letter of fifty state library associations in support of the appointment of Carla Hayden as Librarian of Congress.

President's Report: M. Hastler

- HB 144/SB 337, which accelerates the scheduled increases of per capita funding distribution to libraries, passed.
- HB 138/SB 338, which asked for the establishment of a task force to study the placement of Library Services within the Education Article of the MD Code, went through as a study, rather than a task force.
- Thanks to the conference committee for all of their hard work.

President Elect's Report: K. Teaze (not in attendance)

Past President's Report: J. Venditta

- Nothing to report.

ALA Councilor's Report: L. Holman

- Will propose legislation at ALA Annual Conference for the organization to be more inclusive of chapters (input, decision making, planning etc.)

Conference Director's Report - A. Berstler

- At the time of the meeting, 576 people were registered to attend the conference.
- Speakers for the conference are confirmed.

Executive Director's Report - M. Carty

- Attended the Radical Readers finale.
- A meeting is set up for June to discuss the WWI exhibit.
- MILLI task force decided to terminate the contract with the past consultant. Mentioned that the Texas Library Association has set up an executive institute to develop skills to move to senior administration. MILLI task force wants to create two separate programs: soft skills (MILLI) hard skills (executive program).

J. Venditta motioned to adjourn the meeting. A. Berstler seconded the motion. Adjourned meeting at 11:12 AM.

Submitted by K. Sullivan May 17, 2016.