

Maryland Library Association
Steering Committee Meeting
April 15, 2020, Zoom Meeting

Attendance

Andrea Berstler (President), Mary Anne Bowman (Secretary), Margaret Carty (MLA), David Dahl (ALA Councilor), Carl Olson (Treasurer), Joseph Thompson (Past President), Naomi Keppler (Conference Chair), Morgan Miller (Vice President)

Call to Order: 10:08 a.m.

Changes to the Agenda: None

Minutes: M.A. Bowman

M. Miller made a motion to accept the February 19, 2020 minutes and N. Keppler seconded. All in favor. No abstentions. Approved.

Treasurer's Report: C. Olson

- The Balance Sheet Comparison, Profit & Loss Comparison and Budget vs. Actual statements through March 31, 2020 were distributed.
- Balance Sheet:
 - Total bank accounts is \$151,928.26.
 - Long Term Reserves amount is \$117,645.78. This is up \$132.94 over last year.
 - Total current assets is: \$269,574.04. This is \$3,339.11 more than last year.
 - Total liabilities is \$-0.33.
 - Net Income is \$89,597.05 which is \$-38,217.78 less than last year. This is down almost 30% due to the COVID-19 pandemic.
 - Total liabilities & equity is \$269,514.04 which is \$3,339.11 more than last year.
- Budget vs. Actuals and Profit & Loss Comparison
 - Annual conference income is \$163,415. This is good considering the conference has been postponed to October.
 - Fundraising Income is \$9,617.00. This is the same as it was in January.
 - Membership Dues is \$56,736
 - Total program income is \$15,085
 - Conference expenses are \$9,327.09
 - Program expenses are \$4,147.99
 - Total expenses are \$248,945.50
 - Net Income is \$89,597.05 which is \$38,217.78 less than last year.

M. Miller motioned to accept the financial document to submit for audit. M.A. Bowman seconded the motion. All in favor. No abstentions. Approved.

Unfinished Business:

- Annual Conference – Annual conference has been rescheduled to October 19-21, 2020. Registrations have been transferred to the new dates. Refunds will be given to those that can't make it. Speakers have been rescheduled. We do not know about the speaker planned by Delaware Library Association. Hotel has transferred reservations and did not charge any penalties for changing the date. Everyone has a positive attitude about it all. In June/July we will still start planning for 2021 conference. The MLA office has been working very hard making this happen and they all deserve Kudos for a job well done.

New Business:

- Lots of events cancelled in March due to the pandemic – Executive Board/Advisory Council meeting, Executive University, MAPLA, Legislative Panel, Maryland Day (UMD), NLLD and MLA Conference rescheduled to October.
- ALA requested assistance from MLA to get Governor Hogan for the Association of Governors to sign on to funding letter. This was a funding request for COVID-19 relief.
- The MLA Annual Meeting needs to be rescheduled as a virtual meeting in May or June since it usually happens during the annual conference. The Budget needs to be approved, election results need to be presented and the minutes for the Annual meeting in 2019 need to be approved. The Annual meeting was set for May 8, 2020 at 9:00 via Zoom.
- The Strategic Plan needs to be extended since we were unable to meet to work on it. J. Thompson made a motion to extend the strategic plan through June 30, 2021. M. Miller seconded the motion. All in favor. No abstentions. Approved.
- Leadership Orientation will be virtual, three two-hour sessions.

President's Report: A. Berstler

- This year has been a roller coaster ride!
- HB1000 will probably be vetoed.
- Kudos to Margaret and the MLA Office for keeping things running while at home.
- Wondering how the pandemic will impact MLA. Conversation ensued. Nay pointed out the MLA LDD is still relevant, rescheduling programs online. Joe offered to have MLA discussions online. Margaret said she would ask Martha to update guidelines for virtual programs. Nay offered to help. Nay also offered to help Joe with the first conversation. David suggested the first virtual meeting topic should be, "how to run an online meeting."

Vice President's report: M. Miller

- Commented on how we need to be Agile organizations. There is an uncertain outlook, difficult budgets ahead.

Executive Director: M. Carty

- Working on year end reports/annual reviews.
- Working hard on rescheduling the conference.
- Revision of the MLA Manual is 60% done.
- Insurance company sent a new policy.
- Attended the ALA Chapter meeting. Heard that we are the only state that was able to reschedule their conference. Many others are cancelling.

- Joe asked a question about MLA memberships being down in March due to the conference being rescheduled. He pointed out that many people renew at the time they register for conference. Suggested that memberships be extended due to the pandemic. M. Miller made a motion to extend memberships until July 1st, 2020. D. Dahl seconded the motion. All in favor. No abstentions. Approved.

ALA Councilor's Report: D. Dahl

- Funding advocacy – there is 30 million in IMLS Cares Act funding available. Procedures went out yesterday on how to apply.
- ALA Annual cancelled. A virtual event will take its place.
- Conversations about SCOE and how Council will meet.
- ALA Elections winners announced. Patty Wong will be the new President.
- Thanks to Andrea for the MLA Statement in Support of Library Closures and Library Worker Well-Being During the COVID-19 Pandemic.

Past President – J. Thompson

- Is the new Chair of the ALA Council Committee on Legislation which advises ALA on policy and what to focus on in the upcoming year. This is a one year term and then will be a member of the committee for two more years.
- Has been added to the legislative panel listserv.

Conference Director: N. Keppler

- It's been a roller coaster ride! Still some holes in the schedule, but will do the best we can.
- Conference rescheduled to October 19-21, 2020.
- Tyler will be the next Conference Chair and a new Assistant Conference Chair needs to be selected by incoming Vice President/President Elect.

M. Bowman made the motion to adjourn. J. Thompson seconded the motion. All in favor. No abstentions. Motion passed and the meeting adjourned.

Respectfully submitted by Mary Anne Bowman on June 1, 2020.