

Maryland Library Association
Steering Committee Meeting
And Finance Committee Meeting
February 17, 2016 – 10:30 AM – 12 PM

Attendance: Mary Hastler, Margaret Carty, Patty Sundberg, Kathleen Teaze, Carl Olson

Not present: Andrea Berstler, John Venditta, Lucy Holman, Katy Sullivan

Call to order at 10:30 AM by Mary Hastler, President

Changes to Agenda: Three changes to the agenda: 1) CSD Resignation; 2) OCLC Request; and 3) Code of Conduct

Previous Minutes: The Minutes were reviewed and approved as written.

Treasurer's Report – P. Sundberg

- Fiscal sheets were distributed: balance sheet (green), profit and loss budget vs. actual (white), and the investment report (white).
- Early-bird Conference Registration has been extended until April 1.
- Fundraising income continues to be flat. M. Hastler will coordinate a jewelry raffle for the MLA Conference
- P. Sundberg will contact the Division Presidents requesting budget updates
- K. Tease motioned to file fiscal documents for audit. Seconded by M. Hastler

Unfinished Business: none

New Business

- Jessica Brown has resigned from her position as CSD Vice President/President Elect and Ms. Carty read her resignation letter to the committee. As President of MLA, Ms. Hastler appointed Jessica Crutchley (current CSD Secretary) to Vice President/President Elect and Jill Hutchinson (on the 2016 ballot for CSD Secretary) to current Secretary. Both appointments are effective immediately.
- Ms. Carty received a request from OCLC to hold a special one hour session during the MLA Conference. Ms. Carty responded that they are welcome to participate as a vendor but they declined the offer.
- *Code of Conduct* – Ms. Margaret distributed the ALA Code of Conduct outlining the expectations of all attendees at ALA Annual and Midwinter Conferences. In addition, Ms. Carty is researching other states Codes of Conducts with the goal of creating one for MLA. The Steering Committee felt this would be a useful tool.

- *MLA Policies* – Ms. Carty discussed that it is time to review all MLA policies and that subcommittees may need to be established. Timeline is the end of summer 2016.
- *WWI Centennial Project* – Ms. Carty provided an update on scope of the WWI Centennial Project and requested assistance. Ms. Hastler volunteered Bethany Hacker from HCPL who is also very involved with the same project and has extensive experience with exhibitions.

President's Report – Ms. Hastler thanked everyone who attended the Maryland Libraries event held in Boston during the ALA Midwinter Conference. The concert was wonderful and it was a nice opportunity to raise awareness for Maryland Libraries. In addition, Ms. Hastler was a guest on the Dan Rodrick's Podcast, Roughly Speaking, and discussed the importance of Maryland Libraries.

President Elect's Report – Ms. Teaze noted that Read Across Maryland takes place next week and the Radical Readers Kick-off is scheduled for Monday at the Spaulding Branch of the Prince Georges Memorial Library. Ms. Teaze, Ms. Hastler, Ms. Carty, and Mr. Bansbach will be attending.

Past President's Report – Not in attendance

ALA Councilor's Report – No report

Conference Director's Report – No report

Executive Director's Report - M. Carty

- The MLA ballot is complete. Voting will be done through Timberlake.
- The Maryland Legislative Reception was held on February 3rd. The Pratt Foundation is paying for registration and providing 200 books with bookplates for legislators to sign and donate to a selected library branch. L. Holman suggested having them pose for "read" posters.
- National Library Legislative Day scheduled for May 2nd – 3rd. Registration is now opened.
- Read Across Maryland is next week and a Green Eggs and Ham Breakfast is scheduled for March 2, 9 a.m., at Harry Brown in Annapolis.

Ms. Sundberg motioned to adjourn the meeting. Ms. Teaze seconded the motion. Adjourned meeting at 11:15 AM.

Submitted by M. Hastler March 9, 2016.