

Maryland Library Association
Executive Board Meeting
January 16, 2013

Attendance: Natalie Burclaff , Margaret Carty, Laura Cole, David Dahl, Erin Dingle, Natalie Edington, Emily Gamertsfelder, Heidi Gillis, Melissa Hepler, Pat Hofmann, Lucy Holman, Elizabeth Hulett, Erica Jenson, James Kelly, Eileen Kuhl, , Susan Modak, Mary Elizabeth Murtha, Heather Owings, Daria Parry, Susan Paznekas, Jo Pinder, Stuart Ragland, George Sands, Glennor Shirley, Lindsay Sarin, Mary Somers, Katy Sullivan, Patty Sundberg, Lynn Wheeler, Carrie Willson- Plymire

Excused Absences: Mary Baykan, Audra Caplan, Annette Haldemann, Mary Hastler, Sydney McCoy, Robbie McGaughran, George Sands, Simmona Simmons, Patty Sunburg, William Taylor

Unexcused Absences: Carl Olson, Mary Mannix, Elizabeth Pratt, Cynthia Steinhoff

Call to Order: Meeting was convened at 10:05 by Lynn Wheeler

Minutes: There were no changes to the November 14 minutes. Daria moved to accept the minutes as written. Carrie seconded the motion.

Changes to Agenda: Investment Policy Review (Old Business) and Bylaws Discussion (Old Business) were moved to follow MLA Investment Report on Agenda

Investment Policy Report- Investment Policy will remain the same at this time. Only change is the timetable for the new budget review and investment review will be done before beginning of fiscal year. Document will be submitted to the Steering Committee first and then given to the Executive Board for approval. Policy will be reviewed in the fall and approved in the spring.

Treasurer's Report-Daria Parry

- Distributed 4 budget documents in new format
- Report organized in MANO (Maryland non-profit organizations) format
- 2 Profit/Loss documents differ. One is Organization Budget. The second is Division Budget, Profit and Expenses

Bylaws

- Jo Pinder asked all members to examine the current bylaws and respond to her by April 3 if any changes for divisions are necessary. The updated bylaws will be put on the MLA website so they will be visible to all members.
- Discussion of the Bylaws will be added to the March Executive Board Agenda
- Some divisions had no candidates for 2013 election (APLSS & PSD)
- They will be put on "review" not on probation (current wording in Bylaws). Language will be changed to "review" in Bylaws
- Lucy motioned acceptance of this change. Carrie seconded.
- APLSS (Laura and Carrie) will write an action plan to establish viability
- Subcommittee will examine name change for APLSS to reflect changing interests and jobs
- PSD will discuss necessity of Secretary position

- New plans should be sent to Margaret one week before March Executive Board
- Action plans will be brought to next Executive Board to be approved
- Steering Committee will examine current division structure. Board recognized that division responsibilities and library jobs have changed and could be impacting membership.

President's Report-Lynn Wheeler

- Attended opening of Anne Arundel Co. Community College Truxal Library
- Attended opening meeting of SMUG

Past President's Report-Lucy Holman

- Attended opening of Truxal Library

Conference Director's Report-Emily Gamertsfelder

- Listed change of times for conference events from previous years
- Final draft of brochure should be finalized in next few days
- Reported possibility of mobile web site of Conference events for electronic devices
- Still need Maryland counties to sponsor events for Conference
- Gina Harris (chair of Silent Auction) will be developing an online page

Executive Director's Report-Margaret Carty

- Attended MACO winter meeting with Mary Baykan. Conference focused on the necessity of emergency preparedness for libraries. MEMA bill that will allow libraries to apply for money from FEMA if governor declares a state of emergency was discussed.
- Met with Clarion Hotel to finalize preparations for 2013 MLA Conference. MLA will have the whole hotel this year.
- Distributed Educational expenses. Document supplied 2x each year.
- Margaret will add 2 more columns to report 1.) the-# of attendees and 2.) # of contact hours approved
- Will attend MAPLA on January 23, 2013
- Will attend ALA beginning January 24, 2013
- Reminded divisions that it is necessary to have Unit Reports sent in by the 1st of the month. Margaret will send email reminders to division leaders.
- Discussion of Unit Reports will be added to March Agenda
- Membership statistics showed a loss. Executive board members thought that retirements, loss of jobs and general economic conditions had contributed. It was suggested that more programs should be offered virtually.

New Business

Election 2013-2014

- Election ballot for 2013 is prepared and will be available online. Some paper ballots will be distributed. Emails will be sent to members with voting deadline.

Maryland Legislative Day 2013

Maryland Legislative Day will be on Feb.13. Md. Lieutenant Governor will be present. Format will be the same as last year. Day will begin at the [Anne Arundel County Public Law Library](#) for a briefing on current issues and what to expect from this legislative session. Scheduled visits to

representatives will need to be arranged by counties. Lunch session will take place at the Law Library. Librarians should bring lunch and topic will be history of law libraries. Reception will be from 5:30pm – 7:30pm.

MLA will be giving 10 cup packets of MLA coffee to representatives

Division Reports- Eileen Kuhl suggested a new form to be distributed at each Executive Board meeting. Divisions and Interest Groups would write 1-3 new events and activities. This would not eliminate the oral reports.

Old Business

- Investment Policy Review and Bylaws was moved to beginning of Agenda

Consent Agenda Items for Discussion: There were no Consent Agenda items to be discussed.

Round the Table Briefs

APLSS-Laura Cole

- Meeting on Dec.6 at Red Brick Station
- Had a table at the annual circulation conference
- Working on conference programs
- Had one new person attend meeting, 5 new names interested in joining

ACRL-MD-David Dahl

- Sponsored online journal discussion on January 18 11:30-12:30
- Program on 11/30 was sold out
- Working on spring/summer 2013 programming (ACRL webinars and quarterly happy hours)

ALA Councilor- Pat Hofmann

- No Report. Pat will be added to Steering Committee meetings.

CRAB-Erin Dingle

- Seeking increased input from all divisions, members and library staff
- Encourage articles and photos from systems staff
- Editorial staff is available to assist reluctant writers

CSD-Susan Modak

- Mock Newbery on January 14- One and Only Ivan was chosen
- New quarterly newsletter has been published
- Planning for planned annual events

DEAL-Lindsay Sarin

- Next meeting- Jan. 22-College Park
- Completed all conference forms
- Planning spring programs

DLDS-Susan Paznekas- no report

External Relations –no report. Will bring information to March meeting

Fundraising-No Report

IFAP-Mary Somers

- Met Jan. 5
- Working on conference presentations. Erotica in Libraries and Mad about Libraries

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Legislative Advisory Council-Natalie Edington

Maryland Library Legislative Day is on Wed. 2/13. Same format as last year with briefing and declaration of day, legislator visits and reception

- National Library Legislative Day- 5/7 and 5/8. Briefing day will be on Tuesday and can plan legislature visits and still attend MLA conference
- Reported webinar available on impact of fiscal cliff

Leadership Development Committee-James Kelly

- Coordinated Jan. to June networking events
- Meetings, Jan. 28, Feb. 26, March 14

Marketing and Membership-Heidi Gillis

- Meetings scheduled for 2/11,4/15 and 6/17

Maryland Library Leadership Institute-Elizabeth Hulett

- Completing new application and scoring rubric
- New site selection in progress
- Follow up project committee brainstorming

PSD-Melissa Hepler

- Planning an Adult programming Un-Conference, March 21, 10-3 Arbutus Branch (BCPL)
- Next meeting –March14

Professional Development – no report

SMUG- Erica Jenson

- January meeting was a panel discussion of using teams and tools to manage your organization's social media presence-30 attendees
- Approx. 60 people on SMUG email list serve
- Working to form steering committee and future programming

TSD

- Potential partnership with PTPL to do a program on negotiating with vendors
- RDA program on March 7 at Anne Arundel Community Colleg

TIG-Heather Owings

- Created new listserv address, tig@lists.carr.org
- Sponsoring program for MLA “ Is there a Typical Teen ?”
- Discussing ways to promote My-Say online middle school magazine
- Will share titles at meetings and set up a teen readers' advisory topic on Facebook page quarterly.

Trustees Division-Lynn will write document about future of Trustees group. Glennor will be a part of this subcommittee.

Announcements

- Read Across Maryland will be celebrated March 1, 2013. Title will be Green Eggs and Ham by Dr. Seuss
- Charles Carroll Middle School will hold special event. Final celebration will be at the New Carrollton Branch of Prince Georges County.

Motion to adjourn at 12:10 by Pat Hofmann, seconded by Daria