

MARYLAND LIBRARY ASSOCIATION
Annual Review of Performance of the Board as a Group
2021-2022

Your Name:

Executive Board/Advisory Council Position:

From your perspective, give the Maryland Library Association's Board a grade of how well you believe that it carries out each of the following roles and responsibilities. Grade on a scale of 1 to 3, with 1 for unsatisfactory/needs improvement; 2 for satisfactory; and 3 for excellent. Comments are also encouraged.

Board Role, Responsibility, or Function	Rating	Comments
The Board understands and supports the organization's mission.		
The Board has revisited the organization's mission and evaluated progress with appropriate frequency and level of attention.		
The Board has clearly defined goals and objectives relating to pursuit of the organization's mission.		
The MLA Manual is complete and informative.		
Board members receive adequate training and orientation.		

Board members fully understand their roles and responsibilities.		
Board divisions/committees/interest groups develop and share a workplan with the Board.		
Board divisions/panels/committees/interest groups are properly executing delegated authority, including reporting their activities to the full board at meetings.		
The Board nomination process provides full ballots.		
Expectations for Board members are well defined and have been communicated to new Board members through training, the MLA Manual, and individual monthly calendars listing responsibilities.		
The Board meets with sufficient frequency and duration to adequately conduct the affairs of the Association.		
Issues and matters presented for Board review and decision making are appropriate work for the Board.		

<p>The Board has the opportunity to discuss matters of critical importance before decisions are made.</p>		
<p>The Board is provided with adequate information and resources for effective decision making.</p>		
<p>The Board oversees fiscal management on a regular basis.</p>		
<p>The Board records and enforces stated policies on attendance and participation in Board meetings.</p>		
<p>Minutes of Board meetings are created and distributed on a timely basis.</p>		
<p>The Board has created policies, or made any necessary revisions or changes to policies, as are legally required or necessary for the effective governance and management of the Association.</p>		

Questions for Steering Committee Members

<p>The Board is exercising appropriate fiscal oversight, including approving the annual budget and monitoring financial performance during the year.</p>		
<p>The Board (Steering Committee) is overseeing the performance of the Executive Director, including an annual review conducted by the President and reported to the Board.</p>		
<p>The Budget & Finance Committee, with the President, review the overall salary structure of the organization annually as part of the budget process and reporting, and making a recommendation to the Board for approval of the budget.</p>		

PLEASE COMPLETE AND RETURN TO THE MLA OFFICE, MLA@MDLIB.ORG, BY JUNE 15TH

Additional Comments: