

*from the*  
**MARYLAND LIBRARY ASSOCIATION**



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**FOR IMMEDIATE RELEASE**

***SAMPLE PRESS RELEASE***

***The main facts – who, what, where, when and why – will be stated succinctly in the opening paragraph.***

***All press releases will have a contact name with a phone number and a release date. The release will be double spaced to allow for editing notes. The press release letterhead will be used. One page press releases are preferred.***

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