

GID Steering Committee Meeting

Albert S. Cook Library, Towson University, Friday, July 15, 2005, 10:30 AM

Attending: Donna Colamatteo (Immediate Past President), Ashley Ecklund (Vice President/President Elect), Karen Lehmkuhl (President), Carl Olson, Cel Petro, Michele Ringger-Weil (Secretary), Bill Wilson, Annie Young.

Topic: Revisions to agenda

Karen motioned to change the meeting from a Business Meeting to a Steering Committee Meeting, in order to discuss the GID Work Plan for the new fiscal year. The By-Laws were consulted and the Steering Committee was established: Ashley Ecklund (Vice President/President Elect), Karen Lehmkuhl (President), Carl Olson, Cel Petro, Michele Ringger-Weil (Secretary), Annie Young. Motion passed.

Topic: Approval of minutes for June 15, 2005 meeting

Minutes were approved.

Topic: Duties and responsibilities according to MLA by-laws

With regard to the GID webpage, it is the Secretary's duty to inform Bob Kuntz (Webmaster) of changes/updates and announcements of upcoming meetings and events. In addition, our division does have the option to maintain the GID webpage and may consider this in the future. Also, the President will initiate the official call for meetings and provide the Secretary with the agenda for distribution.

Topic: Work plan 2005-2006 update

- Reflector: Guidelines for using the reflector (i.e., spam issue)
- Advertise meetings/events through MaryLib
- Improve communication
- Develop informal survey for GID (approximately 5 questions) addressing:
 - Meetings
 - Attendance
 - Division goals
 - Membership
 - Ideas for future programs
- Evaluate results and develop strategies to maintain current members and increase recruitment.
- Develop future programs and topics to compliment the group demographics (i.e. more academic programs, etc...)
- Publicize work of division
 - Utilize two free mailings
 - Possible CRAB topic: Conduct a telephone survey of GID members to address either why they chose government librarianship or working with government information. Then write an article for the CRAB detailing the responses.
 - Or submit an article detailing the events of the Depository Celebration and GID's 25th Anniversary. Annie will discuss the possibility of an article about UM's

anniversary (80 years as a depository and 40 years as a regional) for the *Crab* with Marianne Ryan.

- **Educational Scholarship**

Karen initiated a discussion on the possibility of developing a field study/internship in coordination with Simmona Simmons-Hodo (UMBC, Field Study Coordinator) for a current CLIS student. The field study/internship would include working with MLA (Margaret) and GID. The student's membership would be compensated. In addition, the opportunity would include 100 to 120 contact hours and address broad managerial topics, professional type work, meetings, and interaction with professionally educated supervisor(s)/role model(s).

Topic: Standing committee reports

- **Membership**

Karen has statistics on membership. Some highlights include: 51 previous members, 47 subscribe to Marydocs, and 4 members left the division due to relocation and job changes. Donna also suggested recruiting members from the CLIS Listserv.

- **Nominations**

No nominations at present. Donna is the chair and Annie is a member of the Nominations Committee.

- **Planning**

- **Events:** Ashley is the GID representative for the Program Planning Committee at MLA.
- Karen motioned for ideas for future events.
- Donna suggested an idea to select a topic for our next meeting. The members agreed on the following topic: "How to market government information". If possible, announce the next meeting in *Happenings*. Also, the possibility of conducting the next division meeting at the Maryland State Law Library with Steve Anderson (Director) was discussed.
- **Fall Program-issues and ideas**
The GPO Access Training program with Nathaniel Kraft was discussed by division members. Carl has offered training space at the Albert S. Cook Library at Towson University (back up options include: Harford Community College or University of Maryland). Karen will discuss availability with Nathaniel Kraft to set up date and time. At this time, we are aiming for the month of November; however, the actual date and time will be determined according to availability of the trainer and facility. Also, the division has not decided whether the training program will be a half-day or full-day (to offer CEU's for public librarians). Bill Wilson suggested inviting the User Education staff from the Mc Keldin Library at University of Maryland.
- **GID/CLIS/UMAg annual conference**
The division continued its discussion on the co-sponsored program (GID/CLIS) celebrating the 150th anniversary of the University of Maryland suggested by Bill Wilson at the last meeting. Possible activities include: a panel discussion (with three reactors) on how the Ag-Extension reaches out to the community, its history, NAL digitalization project. Thomas Fretz is a possible speaker who would discuss the history and the future of the Ag-Extension. In addition, the division members discussed the length of the program (approximately two and

one-half hours). Other suggestions included a poster session at the MLA Conference. Bill will keep the division apprised of new developments. Motion to move forward on Ag program approved.

Topic: Open discussion/clarification of assignments

- Karen initiated a discussion how to get members involved in MLA. Some suggestions included: assistance with book sales and sign up at the MLA Conference, hosting a meeting, or membership committee.
- Assignments: Karen is going to present the field study/internship idea to the Executive Board and continue to develop the Work Plan for 2005-2006. In addition, Karen and Annie will work on the survey and CRAB article.
- Call for ideas regarding the Winter CRAB edition for the upcoming Ag-Extension Program.
- Michele will follow up on arranging the next meeting at the Maryland State Law Library in Annapolis for late September.

Topic: Next meeting

Our next meeting will tentatively be held at the Maryland State Law Library in Annapolis. Further details will follow. The division members will be notified of the date and time as soon as possible and directions will be posted on the GID web page. The meeting will also include a discussion on the topic "How to Market Government Information". Please come with ideas or suggestions.