

***Maryland Library Association***  
***Executive Board/Advisory Council Meeting***  
**September 16, 2009**  
***MLA Office***

**Attendance:** Darrell Batson, Margaret Carty, Elizabeth Cromwell, David Dahl, Jim DeArmey, Natalie Edington, Jim Fish, Gina Harris, Mary Hastler, Lucy Holman, Todd Krueger, Robyn Lukow, Mary Mannix, Monica McAbee, Sydney McCoy, Carl Olson, Daria Parry, Valentina Pickens, Elizabeth Pratt, Stuart Ragland, Donna Sebly, Andrea Shore, Simmona Simmons, Tami Smith, Meredith Solomon, Mary Somers, Janet Vogel, Dianne Whitaker.

**Excused Absences:** Kay Bowman, Shelley Dolan, Marion Francis, Bob Kuntz, Dana Newman Michele Ringger-Weil, Glennor Shirley, Michael Shochet, Louis Sica, Lynn Wheeler.

**Absent:** Craig Abresch, Derek Buker, Stefan Freed, Pamela Taylor,.

**Call to Order:** Jim Fish called the meeting of the MLA Executive Board/Advisory Council to order at 10:06 a.m.

**Changes to the Agenda (Move item from Consent Agenda for discussion):** Margaret Carty requested that three new items be added to the agenda under New Business: the ARLD name change, the Board review of the IRS 990 policy, and a First Amendment Website. Tina Pickens moved that the agenda be approved with the proposed additions. Mary Hastler seconded the motion. The Board approved the motion unanimously.

**Minutes from July 8, 2009:** With no corrections or changes to the minutes of July 8, 2009, Andrea Shore moved that the minutes be accepted as written. Tina Pickens seconded the motion. The motion was approved unanimously.

**Treasurer's Report:** Sydney McCoy discussed the Treasurer's Report, highlighting some points. The membership is stable. She enjoyed her auditing observation experience. Margaret emphasized the auditor's recommendation that MLA's auditing be shifted from a cash basis to an accrual basis.

Margaret then explained an issue concerning the IRS 990 Income Tax Form, Return of Organization Exempt from Income Tax form. She stated that all voting members are to review the document and ask any appropriate questions, make suggestions, or address potential problems, as per the Board Review of Form 990 Policy, to be discussed under New Business. Board members then have five business days (by Wednesday, September 23., 2009) to get back to Margaret, indicating that they did indeed review the 990.

**President's Report:** Jim Fish reported on the following items:

- The library booth in the MACo exhibit area was very successful. The library booth won first place in the Exhibits category. The library quilt attracted much attention as well.
- Jim attended ALA Chapter Relations at the annual conference. ALA would like to conduct a survey of chapters to judge which are in good shape, which are not, and what best practices are being used.

**Conference Director's Report:** Andrea Shore reported that the 2010 MLA Conference theme has been selected: Libraries – Essential; Library Staff – Priceless. The committee is on track with the budget. The cover art is in its final stages. Andrea showed the board the cover art. Speakers include Alan Zweibel and Rafael Alvarez. In addition, some of the silent auction may be live.

**Executive Director's Report:** Margaret Carty reported the following:

- She served on the committee to rewrite the State Trustees' Manual, which is nearly complete. This will be presented at the annual CML/Trustees meeting.
- She also attended the Maryland State Education Association (MSEA) reception, along with Mary Baykan.
- She participated in an MSEA/MSDE summit on partnerships in education and noted that she was the only representative from public libraries.
- She touched on the successful audit report.
- She added that a consultant on securing conference venues will work with MLA to look at alternative conference sites, although he admitted that the Clarion works well with MLA.

**Old Business:** Margaret emphasized that she needs staffing for the MLA booth at the Baltimore Book Festival and passed around a sign-in sheet.

**New Business:**

- Awards – Lucy Holman discussed the changes in the Awards. Board members approved the changes to an award title and format of award descriptions by email. This report was for information only.
- ARLD name change – Elizabeth Pratt presented the proposal for approval by the Board. The Academic and Research Libraries Division (ARLD) would be changed to the Association of College and Research Libraries, Maryland Chapter (ACRL MD). Mary Somers moved that the name change be approved. Lucy Holman seconded the motion. The Board approved the motion unanimously.
- Board Review of Form 990 Policy – Margaret Carty pointed out that the Board needs to approve the new policy. Monica McAbee moved that the policy be

ratified. Tina Pickens seconded the motion. The Board voted unanimously to approve the motion.

- First Amendment discussion item – Monica McAbee informed Board members that Nathan Richie from the McCormick Freedom Museum discussed with her an online exhibit on the First Amendment. See [www.freedominlibraries.org](http://www.freedominlibraries.org) for more information.

**Round Robin:** Jim Fish suggested that members present take time to make announcements or add highlights to the meeting discussion, which they did.

**Adjournment:** Tina Pickens moved that the meeting be adjourned. Monica McAbee seconded the motion. The Board voted unanimously to approve the motion. The meeting was adjourned at 11:15 a.m.

The next meeting will be held on Wednesday, November 18, 2009.

Respectfully submitted by Donna L. Sebly, Secretary